國 立 成 功 大 學

護理學系國際博士班

National Cheng Kung University

International Doctoral Program in Nursing (IDPN)

一百一十一學年度 博士班學生手冊

111 Academic Year Doctoral Student Handbook

111 年 11 月修訂

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國立成功大學護理學系國際博士班

National Cheng Kung University
Department of Nursing, College of Medicine, NCKU

1. Overview
1.1 Philosophy

Department of Nursing hold "Empathy, Respect, Responsibility, Caring" as concepts central to our philosophy. It is our goal to cultivate nursing leaders who are self-motivated independent, decisive, creative, and critical thinkers with professional nursing knowledge, skills, and enthusiasm. Graduates are expected to have humanities and social science knowledge, critical thinking, ethics, nursing informatics, clinical practice, nursing research, teaching and learning, leadership and management, and lifelong learning, and become a nursing professionals with social humanities caring, international perspective and mission.

1.2 Objectives

本系設立國際博士班教育方向則著重「護理知識建構」，以護理專業發展為目標，研究亦著重於護理多面向臨床照護之議題，期望培育具備獨立科學探究能力與專業使命之護理學者。

The International Doctoral Program in Nursing (IDPN) prepares students to develop the international nursing profession, focusing on knowledge development, as well as research on clinical health care problems. Nursing scholars are cultivated to independently seek scientific exploration and professional commitment.

Graduates meet the following competencies:

- Philosophical thinking in knowledge development
- Research methodology to generate new knowledge
- Ethical reasoning in health practice
- Communication for multidisciplinary collaboration
- Leadership in professional development
- Lifelong learning in scientific inquiry

2. General Information about IDPN

National Cheng Kung University (NCKU) values an academic environment that prepares students to fulfill productive roles in society. The University Rules and Regulation (https://reg-acad.ncku.edu.tw/p/412-1041-7403.php?Lang=en) provides details for Graduate Degrees. The IDPN Curriculum can be found on the Department of Nursing website: https://nursing.ncku.edu.tw/p/412-1106-21335.php?Lang=en

2.1 Program Progression

Full-time doctoral students are expected to complete the doctoral degree within 3-7 years (See Doctoral Study Progression). **Each doctoral student completes a minimum of 36 academic credits: 18 credits of required courses, 6 credits of elective courses and 12 credits of the dissertation which must be written in English.** After successfully accomplishing the thirty-six (36) required academic credits students are eligible to graduate.

2.2 Academic Requirements

Academic grade points of courses and dissertation examination are calculated on a one-hundred (100) point scale. Seventy percent (70%) is considered a passing point. **Grades below seventy percent (70%), their academic grade points will not be granted.** Students are not permitted to take the Make-up Exam of the course(s) or subject(s) receiving unsatisfactory/failing grade points of the academic semester. Students shall retake the required course in the next semester or next year prior to the expiration of their study periods.

2.2.1 Semester Grade Point Average is computed as followed:

A. Grade point is computed by multiplying the course credit(s) earned with the course grade earned.
B. Semester Grade Point Average is computed by dividing the sum of all grade points by the total of credits earned in the semester.

2.2.2 Calculation of graduating grade points:

The average of the course grade point average and degree examination comprises the graduation grade.

2.2.3 Graduate Students can be withdrawn from the university for:

A. Inability to pass the degree examinations during the term of study.

B. Inability to complete the required qualification examination within the period stipulated by the department, or unable to pass the qualifying examinations within the number of tries allowed by the department.

C. Failing the degree examination for the second time.

D. **Plagiarized of any published or electronic journal papers, creative work, performances, written reports, technical reports and other course-related work produced by students during their studies.**

E. Failure register before the deadline or after the period of suspension.

F. Unsatisfactory conduct.

G. Falsifying qualifications for admission.

H. Violation of the University Student Merits and Penalty Rules (本校學生獎懲要點).

I. Violation of rules and regulations of their affiliated departments and institutes, and whose expulsion is affirmed by the President of the University.

3. Curriculum Information

Table 1 depicts the curriculum framework and credits for PhD students. **Students are responsible for selecting and registering the correct course sequence.**

必修科目：18 credits of required courses and 12 credits of the dissertation			
Academic year	Course	Credits	
		Fall semester	Spring semester
The 1st academic year	Knowledge development in Nursing 護理知識發展	3	-
	Research Program Development (I) 研究計畫發展(一)	1	-
	Scholarly Inquiry in Nursing Profession 護理專業探究	2	-
	Leadership and Policy in Health Care 健康照護領導與政策	3	-
	Research Program Development (II) 研究計畫發展(二)	-	1
	Research Design in Nursing and Health Care 護理暨健康照護研究設計	-	3
	Ethical Considerations and Practice in Health Care 健康照護的倫理探討與實踐*	-	3
The 2nd academic year	Research Program Development (III) 研究計畫發展(三)	1	-
	Research Program Development (IV) 研究計畫發展(四)	-	1
	Dissertation 博士論文	12 credits	

選修科目(6 學分)　6 credits of elective courses			
	Course 課程名稱	Credits 學分	
		Fall semester 上學期	Spring semester 下學期
Even Academic year 偶數學年開課 Open every 2 years	Systematic review/ Meta-analysis 系統性回顧/統合分析	3	-
	Special Issues in Public Health and Health Policy 公共衛生照護議題與衛生行政研討	3	-
	Disaster and Emergency Nursing 災難護理及緊急醫療	3	
	Climate Change and Health 氣候變遷與健康	-	3
	Group Dynamic and Family-based Intervention 團體動力學與以家庭為基礎介入	-	3
	Factor Analysis 因素分析	-	3
	Women Health 婦女健康	-	3
Odd Academic year 奇數學年開課 Open every 2 years	Advanced Statistics 進階統計	3	-
	Special Issues in Care of Older Adult 高齡健康與照護特論	3	-
	Infectious Disease Prevention and Management 傳染病防治及照護	3	-
	Aids and Public Health 愛滋病與公共衛生	2	
	Special Issues in Children Healthcare 兒童健康特論	3	
	Qualitative Research 質性研究	-	3
Odd Academic year –taught in English 奇數學年英文授課 Even Academic year –taught in Chinese 偶數學年中文授課	Measurement and Instrument Development 研究工具的測量與發展	3	-
Open in every spring semester 每年開課	Professional Issues in Trans-Cultural Nursing 泛文化護理研討	2	-
	Seminar in Nursing Education 護理教育研討	-	2
	Evidence- based Health Care 實證健康照護	-	2

※修課須知 Notificaiton：

1. 先修課程規定：「健康照護的倫理探討與實踐」須先修習護理學系碩士班之「生命與醫學倫理」課程(不得列入本系博士畢業學分)，或通過 challenge test。如欲申請免修「生命與醫學倫理」，請於每學期開學前提出具相關科目之成績單並填寫 Appendix 0.【生命與醫學倫理課程先修抵免申請表】或通過 challenge test，並經開課教師審核通過才允抵免。如未完成抵免申請，一律選修「生命與醫學倫理」課程且此課程不得列入本系博士畢業學分，已申請通過免修先修課程的同學，若仍選修此課程，亦不得列入本系博士畢業學分數。

   * Pre-requisites: Bio- and Medical Ethics is the pre-requisites course for Ethical Considerations and Practice in Health Care, please take Bio- and Medical Ethics in International Advanced Program in Nursing(IAPN) for the pre-requisites course for Ethical Considerations and Practice in Health Care. The course credit, however, will not be included in the graduation credit requirement of this department. An exemption is possible if students have already taken the Bio- and Medical Ethics at a graduate level. Students are required to submit an application (Appendix 0) for Course Exemption before the first academic year. Those who hasn't taken Bio- and Medical Ethics course could choose to have challenge test, which will be hold before the first year enrollment (usually in June or July). Those who don't submit application form for Bio-and Medicinal Ethics Exemption or application form for challenge test should take the Bio- and Medical Ethics course, the course credit of which, will not be included in the graduation credit requirement of this department.

2. 依 109 學年度第 9 次系務會議決議：碩(博)士生於論文研究計畫審查(博士候選人資格鑑定申請)申請時需完成臺灣學術倫理教育資源中心學術誠信相關課程認證，並將證明交由指導教授簽名認定後連同相關文件提出申請，本辦法自 111 學年度起入學之碩博士新生適用。**(Appendix 15)**

   In accordance with the resolution on the 9th meeting of 109 academic year:

   (1) Before applying for proposal defense/ PhD Candidacy Exam, Master and PhD Students shall complete the Academic Ethics and Research Integrity Courses offered by Center for Taiwan Academic Research Ethics Education (AREE).

   (2) Those who apply for proposal defense /PhD Candidacy Exam shall submit this checklist with advisor's signature and relevant proof documents together with other proposal defense/ PhD Candidacy Exam application form. **(Appendix 15)**

   (3) This regulation is effectively imposed to all new students enrolled in the Fall semester of 2022.

   (4) These regulations were translated from Chinese. Should there be any discrepancies between the two versions, the Chinese version shall always take precedence.

3. Chinese Classes for International Degree Students (CIDS) are provided free for two semesters (only). Students are strongly encouraged to take one year Chinese classes during their study in any academic year. Further information please refer to **Office of International Affairs, NCKU.**

4. If a student is planning to take a leave of absence, they are required to ask permission from the faculty in charge of the class, otherwise it will be absent without leave.

5. Elective courses shall be offered according to Department yearly curriculum arrangement.

6. Students should plan course selection with advisor before selecting in each semester.

7. Students need to choose at least one elective course offered by Department of Nursing and may choose elective courses offered from other Department with approvals from advisors.

國立成功大學醫學院護理學系國際博士班

修業流程表
Department of Nursing, College of Medicine, NCKU
Doctoral Study Progression

本地學生每年五月參加入學考試 (NCKU online application for foreign students, deadline Mar. 30; further information: admissions.oia.ncku.edu.tw)

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九月開學(September- 1st semester)

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選定指導教授 Advisor selection	需至**入學年度第二學期開學前**選定指導教授，確認後繳交指導教授確認同意書，並需撰寫約一百字的研究主題或研究方向或相關內容。 The student choses an advisor before the second semester of their first academic year. Submit the research Advisor Agreement (Appendix 1-1) after a faculty member has accepted the role of research advisor. Included in the application a 100 word abstract about their intended research topics or research direction. At any time the student may seek to change advisors (see Appendix 1-1).

提出研究構想書及論文輔導委員名單 Submission of Dissertation Committee and proposed research plan	**第三學年上學期十月三十一日前**提出"研究構想書"，並組成論文輔導委員會(除指導教授外，由指導教授推薦兩位)；無法如期完成研究構想書者，需向系所提出書面說明，必要時指導教授與博士生得於會議列席說明。 The student establishes a Dissertation Committee (besides the advisor, the advisor will recommend 2 appropriate members) and submits a proposed research plan by October 31 of their 3rd academic year. Those who fail to make the tentative doctoral plan on time, the student and his/her advisor should explain in a written form to Department office. When necessary, they are required to attend a departmental meeting to explain.

進行研究進度報告 Dissertation progress report	每年由教師發展委員會負責規畫並舉行研究生論文進度報告日（Research Day），由研究生做研究論文報告，清參閱(P. 17)研究生論文進度報告辦法。 Graduate students report their progress of research dissertation on Research Day which is planned and held by the Faculty Development Committee every year. Please refer to Regulations for Dissertation Progress Report of Graduate Students (P.17) for further information.

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博士候選人資格鑑定申請（詳見博士學位候選人資格考試實施辦法） Ph.D. Candidate Qualification Exam Application	※資格考核應於入學後二年內完成為原則，至多不得超過五年。 （同於在學第十個學期務必要完成考試） 申請時間作業於**每學期期末考結束前兩週**完成申請，系辦於每學期初及期中公告截止時間。 Students may proceed to the Qualification Exam within two years of enrollment and no later than five years after enrollment or no later than their 10th semester. The Department of Nursing Office announces the application deadline at the beginning and middle of every semester with students' application due two weeks before final exams end.

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學位考試申請 （詳見博士學位考試申請辦法） Dissertation Defense Application	申請時間作業於**考試前1個月**完成申請，以利行政作業流程。 第一學期：12 月 31 日前提出申請。口試成績 1 月 31 日前送達註冊組。 第二學期： 6 月 30 日前提出申請。口試成績 7 月 31 日前送達註冊組。 Students submit the Dissertation Defense Application one month before the anticipated exam date. If applying for Fall semester, apply before December 31. The oral defense grade is sent to the Registrar's Office by January 31. If applying for Spring semester, apply before June 30. The oral defense grade is sent to the Registrar's Office by July 31

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完成及通過考試 畢業 Dissertation completed	繳交論文（2 本精裝本(封面顏色為黑色，字體為白色)：註冊組、圖書館，1 本平裝本：系上） *截止日期：次學期註冊前 *附註：休學期間不計(休學請至 https://nckustory.ncku.edu.tw/formapply/index.php?auth) The student prepares 3 paper hardcopies of the completed corrected and approved dissertation. One each for the Registrar's Office and the library (Hardcover with black cover page; white font color), and Department of Nursing (Paper cover). *Deadline: before enrollment begins for the next semester. *When a student's studies have been officially suspended are also suspended deadlines referred to in this document. (Applying for suspension, please refer to https://nckustory.ncku.edu.tw/formapply/index.php?auth)

國立成功大學護理學系
教師指導研究生辦法
Department of Nursing
National Cheng Kung University
Regulations for Dissertation Advisors of Graduate Students

第一條 依據本校「研究生章程」第七條及「教師授課鐘點原則及超授鐘點費、論文指導費計支要點」第九點，為維持本系教師指導研究生之品質與避免負荷過重，訂定本系教師指導研究生辦法（以下簡稱本辦法）。

Article 1 Regulations for Dissertation Advisors of Graduate Student (Hereinafter referred to as "Regulations".) are established to maintain the teaching quality and avoid overloading in accordance with article 7 of "NCKU Graduate Student Policies and Rules" and article 9 of "Teaching Hour Principles and Disbursement Methods and Guidelines on Overtime Pay and Thesis Tutoring".

第二條 擔任**指導教師之資格**，須符合以下條件：
(一) 須為本系專任教師、合聘教師、兼任教師或臨床教職。
(二) 指導碩士生須具博士學位，並持續執行研究計畫者。
(三) 指導博士生須具副教授（含）資格以上，且近三年內曾主持研究計劃或有科學期刊論文發表者。

Article 2 Dissertation Advisors shall meet the following requirements:
1. A full-time faculty, jointly faculty, adjunct faculty or clinical faculty of Department of Nursing.
2. The advisor of master students must have a doctoral degree and continue to conduct research projects.
3. The advisor of doctoral students must hold a position as an Associate Professor or above with experience as a principle investigator who has been grant funded for research or has published in SCI/SSCI/EI-indexed journals in the past three years.

第三條 擔任**共同指導教師**之資格，須符合以下條件：
(一) 指導碩士生須具博士學位。
(二) 指導博士生須具副教授（含）資格以上。

Article 3 Co-advisors shall meet the following requirements:
1. The co-advisor of master students must have a doctoral degree.
2. The co-advisor of doctoral students must hold a position as an Associate Professor or above.

第四條　每位教師每學年度可指導研究生之新生人數最多 4 位，總指導研究生數累計以不超過 12 位為原則（含國內與國際碩、博士生、休學生與合聘他所之學生）。未符合本原則所訂人數時，須提請本系教師發展委員會審議。

Article 4　The maximum number of advisees from freshmen for each advisor per academic year is 4, and the total number of advisees for each advisor shall not exceed 12 (including local and international master, doctoral students, suspended students and co-advised students from other department). If the number of advisees does not meet this principle, it must be submitted to the Faculty Development Committee for deliberation.

第五條　新進教師第一次指導新收之研究生，須與本系其他具指導經驗之教師共同指導；曾於他校獨立指導研究生經驗之新進教師，則不在此限。

Article 5　Advisor who is newly hired needs to co-advise students with other advisor who has experience in our department for their first student advisement. However, those who has had experience of independent student advisement in other school are not subject to the *limits.*

第六條　教師於指導研究生期間退休或離職，得以兼任教師之方式繼續指導或與本系其他教師共同指導。

Article 6　Advisor who is retired or no longer employed by NCKU can continue to be responsible for student advisement as the adjunct faculty or co-advise student with other advisor.

第七條　教師於留職停薪（如：借調、育嬰留停、出國進修等）或留職留薪（如：出國進修等）期間，以指導原收授研究生為主，且總指導研究生數累計以 8 人為原則，如未達此人數上限時，則可收授新生，但每年以 1 名為限。

Article 7　Advisor who is in the period of leave without pay (such as temporary transfer, parental leave or study overseas) or leave with pay (such as study overseas) is responsible for student advisement with the original students as the highest priority, and the total number of advisees is limited to 8. Advisors can have new advisees if the number of advisees less than 8, but only 1 new advisee per year.

第八條　本系教師與研究生指導關係之成立，乃依據教師與研究生之專長與個人興趣所達成的協商，雙方均須履行所約定之指導關係義務，惟雙方亦具終止指導關係之權益。

Article 8　The establishment of the advisement relationship between advisors and graduate students of our department is based on the negotiation of the expertise and personal interests between advisors and graduate students. Both parties must fulfill the obligations of the advisement relationship, and also have the right to terminate the advisement relationship.

第九條　本辦法經系務會議通過後實施。

Article 9　These Regulations shall be approved by the meeting of the Department Affairs Council.

國立成功大學醫學院護理學系國際博士班
論文輔導委員會、論文口試委員及開課教師資格
Department of Nursing, College of Medicine, NCKU
Guidelines for Dissertation Advisors, Dissertation Committee and its Members and Course Coordinators

一、　　論文輔導委員會(Dissertation Committee)

（一）、角色：

The role of Dissertation Committee members is to

(1) provide timely and thorough guidance related to elements necessary for the planning and execution of the dissertation

(2) provide expertise in the content or methodological areas of the research proposal

(3) support the student and the Advisor during the dissertation process

（二）、論文輔導委員會委員必須符合以下條件:

Committee Members should meet the following requirements:

(1) Considered as an expert research in the area of the dissertation topic or methodology. Granted approved by Department of Nursing.

(2) May practice outside the Department of Nursing or outside NCKU

二、　　論文口試委員(Dissertation Committee Members)

（一）、角色：

The role of Dissertation Committee Members is to

(1) review the written dissertation

(2) attend the oral defense

(3) identify conceptual or methodological discrepancies in the dissertation and bring them to the attention of the advisor

（二）、論文口試委員必須符合以下條件:

Dissertation Committee Members meet the following requirements:

Considered as an expert research in the area of the dissertation topic or methodology. Granted approved by Department of Nursing.

三、　　開課教師(Course Coordinator):開課教師的資格為具博士學位之副教授資格以上或助理教授資格以上具特殊專業專才者。

Each course in the doctoral program is coordinated by an Associate Professor with a Ph.D. degree or an Assistant Professor in a subject specialty.

國立成功大學醫學院護理學系國際博士班
更換指導教授辦法
Department of Nursing, College of Medicine, NCKU
Application for Change of Advisor

一、學生或指導教授因故無法維持指導關係時，得由學生或原指導教授向系主任提出更換指導教授之要求。

When a student and advisor cannot continue in a productive relationship, either the student or the advisor can apply to for a change (see Appendix 1-2: Application for Change in Supervision).

二、學生或指導教授尋求系主任協調後，填寫「更換指導教授表」、「博士論文指導教授確認同意書」(Appendix 1-1 & 1-2)，經學生、原指導教授與新指導教授同意簽名後，送系主任簽名後生效。

As part of the application, the student must ensure that the original advisor and new advisor have signed the Application. Submit Application for Change in Supervision and the completed Advisor Agreement Application (Appendix 1-1 & 1-2) to the Director of Department of Nursing.

三、 有關離職教師指導學生處理原則：通過資格考的同學，原則上由原指導教授指導，但系上需指派一位共同指導教授；未通過資格考的同學，需更換指導教授。

1. Advisors no longer employed by NCKU may continue to be responsible for student advisement providing the research proposal has been accepted. A co-advisor will also be assigned from the sane department.

2. Advisors no longer employed by NCKU will no longer be responsible for students who have not yet received approval for their research proposal. The original advisor may not remain as co-advisor.

國立成功大學醫學院護理學系國際博士班
成立論文輔導委員會流程表
Department of Nursing, College of Medicine, NCKU
Establishment of Dissertation Committee

論文輔導委員會 名單 Dissertation Committee Proposed	**第三學年上學期十月三十一日前**，學生須與指導教授討論後，向學系提出論文輔導委員會名單。無法如期完成<u>研究構想書者</u>，需向學系提出書面說明，必要時指導教授與博士生得於該委員會列席說明。 After discussing with the Advisor, the student establishes a Dissertation Committee by **October 31st of their third academic year**. Students or advisors who cannot make the deadline for proposed research plan (Appendix 2) should explain in writing and appear before the Departmental meeting.
國際博士班委員會確認 Discussion by IDPN Committee	經學系開會通過後，由學系授予論文輔導委員聘書。 After the Dissertation Committee has been approved by the Departmental meeting, the academic contracts are dispatched from the Department. If for any reason, one or both of the recommended members are unable to fulfill their commitment, students with their advisor must propose alternative members to be approved at the next Departmental meeting.
變更 論文輔導委員 Change of committee member	論文輔導委員如有變更，<u>由指導教授負責聯繫，確認原論文輔導委員知悉並同意終止輔導，並推薦新論文輔導委員，由學生填寫變更論文輔導委員申請表，提交學系備查。</u> Any change in the composition of the Dissertation Committee must have the agreement of both the student and advisor. The advisor is responsible to contact the member being replaced to ensure the member is aware of the request and agrees to withdraw). The student then completes the "Application for a Change in Dissertation Committee" composition (Appendix 3).
由學系授予新論文輔導委員聘書 New academic contracts are drawn up and made available for all the Dissertation Committee members.	

國立成功大學醫學院護理學系國際博士班
研究構想書書寫內容規範
Department of Nursing, College of Medicine, NCKU
Proposed Research Plan

研究構想書內容：

The Proposed Research Plan Includes:

（一）封面（含題目、學生姓名、指導教授、論文輔導委員及繳交日期，一頁）

Cover page including title, student name, advisor, research committee members and submission date, not to exceed one page (see Appendix 2)

（二）中、英文摘要各一頁（含背景、目的、方法、預期成果）

Chinese and English abstract, which includes background, purpose(s), methods, and anticipated results. Abstracts should begin on separate pages.

（三）使用 A4 紙張，以中文電腦打字書寫（double spaced）

Prepared using A4 size paper, and typed in Chinese and English and double spaced

（四）研究構想書(Appendix 2)需於**第三學年上學期十月三十一日前**送至論文輔導委員會委員，並送一份至系辦。無法如期完成研究構想書者，需向學系提出書面說明，必要時指導教授與博士生得於該委員會列席說明(輔導委員名單需呈九月份學系會議審查)。

Submit the proposed research plan to the Dissertation Committee members, with a copy to the Departmental Office by **October 31st of their third academic year** (Appendix 2). Students or advisors who cannot make the deadline should explain in writing and appear before the Departmental meeting. The name list of the Dissertation Committee should be reviewed in the Departmental meeting in September.

（五）由論文輔導委員會推派一位代表完成 Appendix 4 給予學生研究構想書建議。

A representative from the Dissertation Committee is selected to summarize the feedback. The plan is reviewed by the Dissertation Committee with feedback provided to the student (Appendix 4).

國立成功大學醫學院護理學系
研究生論文進度報告辦法

Department of Nursing, National Cheng Kung University
Regulations for Dissertation Progress Report of Graduate Students

一、配合醫學院研究生研究論文獎勵辦法並確實了解本系研究所研究生從事論文研究之進度，特訂定本辦法（下簡稱本辦法）。

1. Regulations for Dissertation Progress Report of Graduate Students (Hereinafter referred to as "Regulations".) are established to understand the research dissertation progress of graduate students in accordance with "Regulations for Research Dissertation Awards of Graduate Students" in College of Medicine.

二、於每年由教師發展委員會負責規畫並舉行研究生論文進度報告日（Research Day），由研究生做研究論文報告，經評審產生優秀研究論文者，給予獎勵。

2. Graduate students report their progress of research dissertation on Research Day which is planned and held by the Faculty Development Committee every year, and those who are chosen as excellent research dissertation after evaluation will be rewarded.

三、所有研究生（含新生）均需出席聽講。倘若有不可抗因素而無法出席者，需事先取得指導教授同意後，方可請假。本活動同時邀請其他系所老師聽講指導。

3. All graduate students (including freshmen) are required to attend the Research Day. If students have force majeure factors and cannot attend, they should obtain the consent of their advisor before asking for leave. Department of Nursing also invites faculty members from other departments to participate and give advices.

四、符合研究生論文進度報告之方式，如下：

  (1)　海報報告展示：

    A. 碩士生：已修畢「護理研究」課程。

    B. 博士生：已修畢「研究計畫發展（一、二）」課程（二學分）。

  (2)　口頭報告：

A. 碩士生：已修畢「護理研究」課程，且通過「論文研究計畫審查」。

B. 博士生：通過「博士候選人資格鑑定」。

依據上述兩點，指導教師最終得以視研究生收案狀況決定進行海報報告展示或口頭報告。

4. The requirements for Dissertation Progress Report of Graduate Students are as follows:

(1) Poster presentation

A. Master students who have completed "Nursing Research".

B. Doctoral students who have completed "Research Program Development I" and "Research Program Development II". (2 credits)

(2) Oral presentation

A. Master students who have completed "Nursing Research" and have passed the "Proposal Defense".

B. Doctoral students who have passed the Ph.D. Candidate Qualification Exam.

According to the above two points, each advisor holds the right to decide that graduate students should do poster or oral presentation, based on students' current situations of data collection.

五、口頭報告表現優異之博士生由教師發展委員會推薦，提經教師發展委員會會議審核通過後，參與醫學院舉辦研究日之論文競試。

5. Doctoral students who have excellent performance on oral presentation will be recommend and approved by the meeting of the Faculty Development Committee to participant the competition of the College Research Day held by College of Medicine.

六、本辦法由系務會議通過後實施，修訂時亦同。

6. These Regulations shall be approved and amended by the meeting of the Department Affairs Council.

國立成功大學醫學院護理學系國際博士班
博士學位候選人資格考試實施辦法
Department of Nursing, College of Medicine, NCKU
Candidacy Exam Guidelines

一、 博士候選人資格考試，於入學後二年內完成為原則，至多不得超過五年。未依規定年限完成者，依本校實施要點，由本系通知註冊組勒令退學。

Students are eligible to complete the Candidacy Exam within two years of enrollment; and no later than five years after enrollment. Students not completing candidacy within the timeframe will be dismissed from the doctoral program.

二、 依據 89 年 3 月 13 日上述未盡事宜依國立成功大學博士學位候選人資格考試實施要點辦理外，另訂定本辦法。

Ph.D. Candidate Qualification regulations follow the accepted guidelines of National Cheng Kung University as established 2000/3/13, with additional guidelines for the Department of Nursing.

三、 本系系主任為博士候選人資格考試之總召集人，系主任得委派本系教師審查資格考試事宜。

The Director serves as the convener for the Qualification Exam including organizing the candidacy exam committee.

四、 博士學位候選人須符合以下條件：

Eligibility for the Candidacy Exam requires:

（一） 總學分 24 學分(含 17 學分必修、6 學分選修、已修畢或正在修習必修【研究計畫發展(四)】1 學分)。

24 doctoral credits including (1) completion of 17 credits of required courses, 6 of elective courses and (2) completed or currently taking 1 credit of required courses of Research Program Development (IV) in the current semester.

(110.03.8 系務會議通過後開始實施 This requirement shall be implemented upon approval by the Faculty Meeting of Department of Nursing on March 8, 2021.)

（二） 修習本系博士班期間，投稿一篇論文於 SCI、SSCI、EI 或 Scopus 國際期刊，以第一作者並以成功大學醫學院護理學系國際博士班學生身份投稿，且在投稿前需有指導教授書面同意該論文為符合博士候選人資格考投稿論文條件，且能提出證明該論文已投稿。

Submission of one original manuscript as the first author as a PhD student in Department of Nursing to journals recognized by SCI, SSCI, EI or Scopus. A paper under the Advisor's approval as meeting the requirements can serve as a substitute (Appendix 5).

（三） 經指導教授同意。

Approval by the Advisor.

【※研究生在進行論文計畫、學位論文口試前須附上 Turnitin 論文原創性比對結果，以及學術誠信課程認證表給指導教授作為佐證，方能取得同意書。Turnitin 原創性比對結果報告以及學術誠信課程認證表 (Appendix 15)請指導教授審核與簽名。*論文原創性上傳比例扣除【參考文獻】**不得高於 25%為標準**。※Graduate students must submit the similarity report generated by Turnitin and Checklist of Academic Ethics and Research Integrity Courses as a proof to the advisor to obtain the Candidacy Exam/ Dissertation Defense Exam Agreement. After Advisor reviewing the similarity report generated by Turnitin, advisor should sign at the bottom of the report. *Turnitin report: Extract "Originality Report", delete "reference" and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%**.】

五、 資格考試申請應於每學期第十五週前向系辦提出申請，經學系審查通過。

Student submits the Application for Candidacy Exam (Appendix 6).

六、 由指導教授邀請博士資格考試審查委員 3 至 5 名，經系主任同意後製作聘書。

The Advisor will invite 3-5 Candidacy Exam Committee Members upon approval of the Director.

七、 博士生經資格考試通過後，由本系向註冊組提報始為博士候選人。但若未通過，得於下一學期再提出申請。

The Candidacy Exam is evaluated by the Candidacy Exam Committee. If passed, the student becomes a Ph.D. candidate. The Department of Nursing notifies the Registrar Division of candidacy status. Students who are not successful in achieving Candidacy can reapply the following semester.

八、 本辦法經系務會議討論通過，並報請本校教務處核備後實施，修正時亦同。

國立成功大學醫學院護理學系國際博士班
博士候選人資格鑑定口試流程表
Department of Nursing, College of Medicine, NCKU
Guidelines of Oral Defense for Candidacy Exam

1. 指導教授邀請博士候選人資格考試審查委員，至少要有三名委員出席（論文輔導委員為當然委員），方得舉行口試。

   The advisor invites at least 3 committee members to be present for the oral defense.

2. 推舉口試委員召集人，由召集人主持口試會議。

   On the day of the exam, a Chairperson is elected from among the committee members. The candidate's adviser cannot assume the role of Chairperson. The Chairperson's responsibility is to chair the oral defense meeting.

3. 指導教授介紹考生及口試委員。

   The Advisor introduces the candidate and committee members.

4. 考生進行 20 至 30 分鐘之論文報告。

   The candidate is allowed 20 to 30 minutes to present a summary of their research.

5. 口試委員們進行口試與答問。

   Following the presentation committee members may question the candidate.

6. 口試完畢；考生與聽眾出場；由召集人主持，對考生之表現與論文內容進行討論與評分，並由召集人統整意見給予總評，且紀錄於評估表上。
   評分標準請務必依本系評分標準評比，以免造成不公平與不合理現象。

   The candidate and audience leave the examination room upon the completion of questioning to allow the Committee to deliberate. The Chairperson collects comments (Appendix 7) and a grade, based on the candidate's research work, contribution to written articles and the oral defense, from each member. The final grade is calculated as the average of grade and recorded on the record sheet. This final grade is **NOT** subject to appeal.

7. 博士論文研究計畫口試成績，以一百分為滿分，七十分為及格，評定以一次為限。本系評分標準：90 分以上－傑出、86-89 分－優秀、80-85 分－良好、79-76 分－中等、70-75 分－中下、70 分以下不及格。
   總評值評定標準依修業內容、投稿文章及口試成績進行評量，評定通過與否。

   A grade of 100 is a perfect mark and a grade of 70 is the minimum passing grade with the stipulation that at least two-thirds of the committee members must award a passing grade.
   Grading criteria include 90 or more- Outstanding, 86-89- excellent, 80-85- good, 76-79- average, 70-75- minimal pass, less than 70 -fail.

8. 邀請考生入場，由召集人宣讀考試結果。

   The Chairperson invites the candidate to re-enter the examination room and announces the final grade.

9. 召集人完成博士班候選人資格鑑定結果評估表及口試委員簽名(Appendix 7)

   The chairperson completes the comments of the candidacy exam and each committee member sign in the form (Appendix 7).

國立成功大學醫學院護理學系國際博士班
博士學位考試實施辦法
Department of Nursing, College of Medicine, NCKU
Dissertation Defense Exam Guidelines

一、除依據 80.3.1 國立成功大學研究生學位考試細則及共同注意事項外，另訂定本辦法。

Graduate degree examination regulations and precautions follow the accepted guidelines of National Cheng Kung University as established 1991/3/1.

二、依據本系博士班組織章程規定，各研究生應各有論文輔導委員會，此委員會成員即是學位考試委員會當然委員，再另依相關規定組成學位考試委員。

Every graduate student has a Dissertation Committee with members of the committee should be (include) the ex-officio members of the student's project advisory (degree examination) committee.

三、博士班研究生經資格考試及格，完成教育部及本博士班規定應修課程及論文，其論文符合下列要求，得於規定修業年限內，經論文輔導委員會同意，提出申請學位考試之推薦。

After a Ph.D. student passes the Candidacy Exam and completes all required Ministry of Education and doctoral program courses and papers within the years of study, they may submit an application for the Dissertation Defense Exam approved by their Dissertation Committee.

四、申請學位考試之前，博士班研究生須提供下列文件(填寫 Appendix 8):

Prior to submitting the application for Dissertation Defense Exam students must provide documentation of the following (Fill in Appendix 8)

（一） 修畢 24 學分（含 18 學分必修與 6 學分選修）。

24 completed doctoral level credits, including 18 for required courses and 6 for elective courses.

（二） 應參加國際會議發表至少 1 篇口頭或 2 篇海報論文（需附摘要）方准申請參加口試。

At least one oral or two posters presented during international meetings (Abstract attached).

【因應全球性突發狀況無法出國，若學生於 109 學年度出席視訊國際研討會發表口報與海報，應檢附參加國際研討會相關合影照片、報告時的影音檔、參加證明等資料佐證，經審查後，得以納入畢業標準。Due to global issues (ex: COVID-19), students who do oral or poster presentation at the International Virtual Conference at Fall semester, 2020 and Spring semester, 2021 shall submit group photos of participating in the international seminars, video of presentation, and certificate or other approval of participation. It can be counted as one of the graduation criteria after approved by Committee members. 】

（三） 英文(請參閱第 28 頁)、德文或日語檢測 成績達中高級以上（或其他檢測同等層級、或具英語系國家之碩士學位）。

（四） 凡修讀博士期間所有發表，指導教授須為通訊作者或經指導教授同意由共同指導教授為通訊作者，若有特例，則提案至系務會議以特例討論及處理。以下 3 種條件須符合其中 1 項，需填寫 Appendix 11「國際期刊發表審查表」。

All articles published during the PhD study period, the corresponding author as the student's Advisor or Co-advisor (under the advisor's approval) is acceptable. If any special case occurs, it needs to be discussed and processed in a Department Meeting. If you meet one of the following 3 conditions, fill in Appendix 11 "Documentation of Submitted Manuscripts for Dissertation Defense".

1. 至少 1 篇以第一作者刊登/被接受於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文，及至少 1 篇已投稿於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文。

   Published or accepted at least one original article as the first author to journals recognized by SCI, SSCI, EI or SCOPUS. In addition, at least one manuscript is submitted to journals recognized by SCI, SSCI, EI or SCOPUS.

2. 至少 1 篇以第一作者刊登/被接受於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文，並且至**非台灣及非學生原生國家**之國外進修或短期研究 6 個月（詳見本系博士生至國外進修或短期研究認定要點第 25-26 頁）。

   Published or accepted at least one original article as the first author to journals recognized by SCI, SSCI, EI or SCOPUS. In addition, conduct a 6-month short-term research study or study abroad (neither in Taiwan nor in their native country).
   (please refer to the section "Study Abroad (Short-term Research or Coursework) Guidelines")

3. 一篇具高排名(Ranking ≦ 20%)，且以第一作者刊登/被接受於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文。

   An original paper as the first author published in a high ranking (top 20%) journal recognized by SSCI, SCI, EI or SCOPUS.

【※研究生在進行論文計畫、學位論文口試前須附上 Turnitin 論文原創性比對結果，以及學術誠信課程認證表給指導教授作為佐證，方能取得同意書。Turnitin 原創性比對結果報告以及學術誠信課程認證表 (Appendix 15)請指導教授審核與簽名。*論文原創性上傳比例扣除【參考文獻】不得高於 **25%**為標準。※Graduate students must submit the similarity report generated by Turnitin and Checklist of Academic Ethics and Research Integrity Courses as a proof to the advisor to obtain the Candidacy Exam/ Dissertation Defense Exam Agreement. After Advisor reviewing the similarity report generated by Turnitin, advisor should sign at the bottom of the report. *Turnitin report: Extract "Originality Report", delete "reference" and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%.**】

五、經指導教授同意及學系確認後，籌組博士學位考試委員會，進行學位考試。

Once the student's application for the Dissertation Defense Exam has been approved by their Advisor and the Department of Nursing, the Ph.D. Degree Admission Test Committee will be formed.

六、博士學位考試委員會置委員五至九人，其中校外委員須三分之一（含）以上，由論文輔導委員會及學系討論決定委員人選之後，簽請校長合聘。

The Ph.D. Degree Admission Test Committee consists of five to nine members. One third of the members should be external members from NCKU. After the Dissertation Committee and the Department of Nursing have decided the appropriate members for the Ph.D. Degree Admission Test Committee, the NCKU President will officially notify the members and confirm their availability to participate and meet their responsibilities.

七、**博士論文必須以英文撰寫，須於口試前一個月完成。**論文之完整性必須經過（論文輔導委員會）審查通過及推薦(Appendix 9&10)，始能參加口試。

The PhD dissertation should be written in English and must be submitted to the Dissertation Committee one month before the scheduled date of the oral defense. The dissertation is inspected and upon approval by the Dissertation Committee (Appendix 9&10), the oral defense may occur.

八、學位考試包括論文發表及口試。論文發表應公開舉行，於二週前張貼公告。論文發表之後，由學位考試委員進行口試。

The Dissertation Defense Exam consists of the dissertation and an oral defense. The dissertation is announced to the general local public two weeks before the scheduled oral defense.

九、論文考試成績不及格而其延長修業年限尚未屆滿，得於次學期或次學年舉行重考，重考以一次為限。

If a student is unsuccessful in the oral defense, they may have one more opportunity to defend. They may apply to be retested in the following semester.

十、本辦法經系務會議討論通過後實施，修正時亦同。

These regulations have been approved by the Department Meeting. Any amendments shall follow the same procedure.

國立成功大學醫學院護理學系國際博士班
博士學位考試口試須知流程表
Department of Nursing, College of Medicine, NCKU
Oral Defense Procedures

1. 博士學位考試委員會置委員五至九人，其中校外委員須三分之一（含）以上(論文輔導委員為當然委員)，方得舉行口試。

   The Ph.D. Degree Admission Test Committee consists of five to nine members. One third of the members should be external members from NCKU.

2. 推舉口試委員召集人，由召集人主持口試會議，召集人不得為指導教授。

   On the day of the exam, a Chairperson is elected from among the committee members. The candidate's adviser cannot assume the role of Chairperson.

3. 指導教授介紹考生及口試委員。

   The Advisor introduces the candidate and committee members.

4. 由考生進行 20～30 分鐘之論文報告。

   The candidate is allowed 20 to 30 minutes to present a summary of their research.

5. 由口試委員們進行口試與答問。

   Following the presentation, the committee members may question the candidate.

6. 口試完畢；考生與聽眾出場；由召集人主持，對考生之表現與論文內容進行討論與評分，並由召集人統整意見給予總評，且紀錄於校方評估表上。評分標準請務必依本系評分標準評比，以免造成不公平與不合理現象。

   The candidate and audience leave the examination room upon the completion of questioning to allow the Committee to deliberate. The Chairperson collects comments and a final grade recorded on the NCKU record sheet, based on the candidate's research work, contribution to written articles and the oral defense, from each member.

7. 學位考試成績，以一百分為滿分，七十分為及格，評定以一次為限，並依出席委員評定分數平均決定之，惟須逾出席委員三分之二(含)以上評定為及格者方為及格，否則以不及格論。

   A grade of 100 is a perfect mark and a grade of 70 is the minimum passing grade with the stipulation that at least two-thirds of the committee members must award a passing grade.

8. 本系評分標準：90 分以上－傑出、86-89 分－優秀、80-85 分－良好、79-76 分－中等、70-75 分－中下、70 分以下不及格。

   Grading criteria include 90 or more- Outstanding, 86-89- excellent, 80-85- good,76-79- average, 70-75- minimal pass, less than 70 -fail.

9. 邀請考生入場，由召集人宣讀考試結果。

   The Chairperson invites the candidate to re-enter the examination room and announces the final grade.

國立成功大學醫學院護理學系國際博士班

英文檢測規定
Department of Nursing, College of Medicine, NCKU
English Proficiency Requirements

入學 1 年內需達到以下英文檢測標準其中之一項，如未達標準，建議以補強英文能力優先，減少當學期修課數量，由指導教授督促學生英文補強進度，以達下述標準，112 學年度起生效。

Students must meet one of the following criteria within the first enrolled year. Those who is not able to achieve it shall take enhancing English proficiency as the priority and reduce the numbers of the enrolled curriculum. Students shall meet the one of the criteria under the advisor's supervision. This regulation is effectively imposed in the Fall semester of 2023.

1. 全民英語能力分級檢定中高級初試
   On the General English Proficiency Test (GEPT)-Achieve a High intermediate level
2. 托福 TOEFL iBT 72 分(含)以上、電腦托福 CBT 197 以上或紙本托福 ITP 527 分(含)以上。
   A score of 72 or better on the TOEFL iBT, that of 197 or better on the TOEFL CBT, or that of 527 or better on the TOEFL ITP.
3. 雅思國際英語測驗(IETLS) 5.5 級以上。
   A score of 5.5 or above on the IELTS (The International English Language Testing System).
4. 多益測驗 TOEIC 600 分(含)以上。
   A score of 600 or above on the TOEIC
5. 劍橋大學英語能力認證分級測驗 First (FCE)。
   A level of First (FCE) on the Cambridge English Language Assessment.
6. 劍橋博思職場英語檢測 BULATS 60 分以上。
   A score of 60 or above on the BULATS (Business Language Testing Service).
7. 牛津線上分級測驗 61 分(含)以上。
   A score of 61 or above on the Oxford Online Placement Test.
8. 具英語系國家之碩士學位
   Documentation of successful completion of a Master's degree from a recognized university in an English speaking country exempts the student from the above requirement.

國立成功大學醫學院護理學系國際博士班
博士生至國外進修或短期研究認定要點
Department of Nursing, College of Medicine, NCKU
Study Abroad (Short-term Research or Coursework) Guidelines

一、 依據本系博士學位考試實施辦法第三條第三項第二點規定，鼓勵學生出國研修，拓展學生視野，促進國際學術及文化交流，加強國際觀，特訂定本要點。

Doctoral students are encouraged to study to go abroad during their coursework to broaden their horizons with the following objectives: promote international academic and cultural exchange and strengthen their international global competency.

二、 國外進修或短期研究申請資格需為就讀一年以上在學學生。

Students who have completed at least one year of coursework may apply to study abroad.

三、 博士生至國外著名大學或研究機構(不含大陸、香港、澳門地區、學生原生國家)，修習非語言課程之相關專業學程或短期研究，進修總時程不得少於六個月，得分段進修，每段不得少於兩個月。

The places for students studying abroad are neither Taiwan nor their native country. The accumulation of stay for 6 months is required.

四、 申請案件應於出國前六個月提出，逾期不予受理。

A completed application to study abroad submitted six months prior to departure to the International Office in the Department of Nursing, late applications will not be accepted.

五、由學系進行審查，審查原則以申請人執行計畫能力、外語能力、國外研究機構與國外指導教授之適切性，研究主題之發展潛力等為主要評審基準。

Departmental meeting will evaluate applications based on the applicant's ability to implement the research plan, foreign language communication skills, appropriateness to work with foreign research institutions and foreign advisor(s), potential development of the research topics.

六、申請人應繳資料如下，文件不齊或不符合規定者，不予受理。

The applicant needs to submit the documents mentioned below (the sixth and seventh items must be submitted before departure). Any applicant who fails to submit the required documents or does not follow the policy will be rejected/refused permission to participate in studying abroad.

Application Process:

(一)申請表乙份(Appendix 13)。

1. Application form (Appendix 13)

(二)博士班在學成績單乙份。

2. Current Ph.D. transcript

(三)語言鑑定機構出具之外國語文能力證明或留學國之學位證明。

3. Certificate of language proficiency in the target country

(四)修讀計畫/研究計畫(需說明修讀之課程與學分數);至國外學術機構進行研究及修讀課程者,請附該機構之介紹。

4. Study abroad proposal and research plan including:

a.　　Description of academic activities

b.　　Provide a research project proposed for any research to be done abroad

(五) 學、經歷及自傳。

5. Resume or curriculum vitae in both Chinese and English which includes academic history and clinical experiences).

(六)國外進修者須檢附前往就讀期間,對方學校之行事曆。尚未公布者,得檢附前一學年度之行事曆,並於公布後補繳。

6. A copy of the academic calendar of the institution where the short-term research or course will take place. If it has not yet been released, attach the academic calendar from the previous year.

(七)短期研究者,請繳交國外指導教授或機構接受前往研究之證明文件。但尚未取得證明者,得於出國前補繳。

7. A letters from the overseas institute or from the person at the institute responsible for the research work acknowledging the collaboration and welcoming the applicant.

七、博士生出國進修或短期研究者,完成研習後,回國後兩個月內繳交國外進修或短期研究報告書,經學系審查後始得認定。

A Short-term Research Report within 2 months after returning to Taiwan is submitted to the Departmental meeting (Appendix14).

國立成功大學醫學院護理學系國際博士班
獎助學金申請辦法
Department of Nursing, College of Medicine, NCKU
Scholarship Application Guidelines

一、 獎、助學金審查辦法依據本校研究生獎、助學金辦法訂定之。

Guidelines for scholarships or fellowships for graduate study follow those of the University.

二、 獎、助學金金額及名額，由課程委員會依據校方分配至本系之獎助學金總額及符合申請資格之名額決定。

The number of recipients for scholarships or fellowships are restricted by funding given the Department by the University and determined by the Curriculum Committee of the Department of Nursing.

三、 獎助學金申請及審查 Scholarship application：

（一） 申請人資格 Eligibility:

1. 於本系註冊在學（含復學生）之一、二、三學年一般生為優先

First, second, and third year students enrolled in the IDPN have priority, including returning students who have previously suspended their studies.

2. 博士生有下列情形之一者不得申請本獎助學金：

The following students are ineligible for a scholarship or fellowship.

（1） 在校外兼職兼薪者

Holds a part-time job outside the school or

（2） 在校內兼職兼薪，或領有其他獎學金，其金額高於本獎、助學金者。

Holds a part-time job within the school, or will also receive financial support from another scholarship which is of higher monetary value than this scholarship.

3. 研究生參與主修有關之專題研究，其所領研究補助費金額未高於本獎、助學金者，得申請本獎、助學金。

Students are allowed to participate in research work/projects within their major field of study and still be eligible for the scholarship or fellowship, providing the allowance a student receives for this research work is less than the monetary value of the specific scholarship. To remain eligible students are permitted to participate in only one research project at a time.

四、 獎、助學金受領人責任義務(the obligation of the recipients)

凡支領獎、助學金之研究生均需參與系務行政及教學研究相關等業務，平均每週工作 10 小時，內容包括：

Scholarship or fellowship recipients participate in administrative tasks or research for an average of ten hours per week. These include:

（一） 系務行政工作：包括文書處理、會議記錄、聯繫業務、網頁維護、檔案整 理、文宣等相關事宜，由系主任分派工作。

Document processing, taking meeting minutes, web page maintenance, document organizing, editing, program promotion, and other specific work assigned by the Director.

（二） 博士班核心及專業課程教學相關業務:

上述工作內容由系主任依當學期所開課程之負責教師的需求分派。

PhD major lecture task (TA – Teaching Assistant): based on the teaching need.

（三）領取獎、助學金之博士生，其工作成效由系主任、授課教師及指導教授評定之，若工作不力，有明確事實者經本系課程委員會會議通過，得限制申請或停發獎助學金。

The overall performance of recipients is determined by the Director or faculty in charge of the course, and their advisors as each case dictates. If a students' performance is judged to be unacceptable, the student is ineligible for their scholarship or fellowship and funding is immediately suspended.

五、獲獎、助學金之博士生，下列情況應主動向委員會提出停止發放

Recipients must inform the Curriculum Committee if any of the circumstances below arise:

（一）學期中在校外兼職兼薪 Begin working in a part-time job during the semester

（二）休、退學 Suspend or quit the academic program of study

上述情況應於校外開始工作或休退學之日起停止發放，所留餘額供該學期其他博士生使用。

Funding will be suspended as of the date each situation officially commences. Students are not required to return any funding they received up until that date.

六、每學期註冊時填具申請表，送交至課程委員會。

The application form for Scholarship must be received by the Curriculum Committee before the registration deadline.

七、由課程委員會依當學期校方核發之獎助學金總額、符合申請研究生人數及工作內容決定之。

The Curriculum Committee makes the decision by the number of students and the funds made available to the department by the University.

八、由課程委員會受理審查及公佈結果。

Decided and announced by the Curriculum Committee.

九、本辦法經系務會議通過，並送校方核備後實施，修正時亦同。

These regulations have been proved by the Department Meeting, and recorded for the University records. Any amendments shall follow the same procedure.

八、由課程委員會受理審查及公佈結果。

國立成功大學醫學院護理學系
「生命與醫學倫理」課程先修抵免申請表
Department of Nursing, College of Medicine, NCKU
Application form for Bio-and Medicinal Ethics Exemption

申請日期 Date of Application：_____

姓　　名 Name：_____　學　　號 Student ID：_____

申請科目 Course：生命與醫學倫理 Bio-and Medicinal Ethics
檢附資料 Attach files：
申請抵免結果 Result：□通過 passed　　□不通過 failed
評審教師簽名 Signature of Course Coordinator：

※**本表請於每學年開學前繳交給系辦彙整。**
Application form shall be submitted to Office of Department of Nursing by June 15 every academic year.

國立成功大學醫學院護理學系
Challenge test 申請表
Department of Nursing, College of Medicine, NCKU
Application form for Challenge Test

申請日期 Date of Application：_____

姓　　名 Name：_____　學　　號 Student ID：_____

申請科目 Course：生命與醫學倫理 Bio-and Medicinal Ethics
考試結果 Result：□通過 Passed　□不通過 Failed 總分 Score：
評審教師評核 Comments：
評審教師簽名 Signature of Course Coordinator：

※**本表請於每學年開學前繳交給系辦彙整。**
Application form shall be submitted to Office of Department of Nursing by June 15 every academic year.

國立成功大學醫學院護理學系國際博士班
博士論文指導教授確認同意書
Department of Nursing, College of Medicine, NCKU
Advisor Agreement Application

<div align="right">

105 學年度第 5 次國際博士班籌備會議通過 106.03.06

108 學年度第 9 次系務會議修正通過 109.06.01

110 學年度第 3 次系務會議修正通過 110.11.01

</div>

自_____學年度第_____學期起，學生_____，

課業及論文請 _____ 教授負責。

Starting from _____ academic year, Fall (1st)/ Spring (2nd) semester,_____
(student name) courses and dissertation guidance will be under the supervision of Prof.
_____(name of the advisor).

研究方向與主題（請撰寫 100 字）：

The research topic or research direction is as follows (in 100 words):

研究生 Student（signature）：_____Date：_____

主要論文指導教授　Advisor（signature）：_____Date：_____

共同論文指導教授 Co-Advisor（signature）：_____Date：_____

(若無則免填。Those who doesn't have co-advisor can skip this blank.)

系主任 Director（signature）：_____Date：_____

國立成功大學醫學院護理學系國際博士班
更換指導教授表

Department of Nursing, College of Medicine, NCKU

Application for Change in Supervision

<div align="right">

110 學年度系務推動委員會-國際博士班第 1 次通訊審查通過 110.10.26

110 學年度第 3 次系務會議修正通過 110.11.01

</div>

更換指導教授原因 Statement：

申請學生簽名 Applicant Signature _____

原指導教授簽名 Original Advisor Signature _____

系主任簽名 Director Signature _____

申請日期 Application Date _____年(yyyy)_____月(mm)_____日(dd)

Appendix 2

國立成功大學醫學院護理學系國際博士班

研究構想書

Department of Nursing, College of Medicine, NCKU
Cover Page for Proposed Research Plan

Student (研 究 生)：

Student ID (學　　號)：

Research title (研究題目)：

Signature of the advisor:

(指導教授簽名)：

論文輔導委員 Dissertation Committee Members：(※請填寫學校及老師姓名及職級，

並請檢附老師的 CV)(※ List recommended committee members, Institute that granted their doctorate, and current position)

指導教授推薦兩位名單 (List 2 Dissertation Committee members recommended by

Advisor below)：

(1)

(2)

For proposed committee members not in the NCKU Department of Nursing attach recent curriculum vitae.

繳交日期(submission date)：＿＿＿＿年(yyyy) ＿＿＿＿ 月(mm) 日＿＿＿＿ (dd)

英文摘要：

Abstract (English):

Abstract (Chinese):

英文摘要：

Appendix 3

國立成功大學醫學院護理學系國際博士班
變更論文輔導委員申請表
Department of Nursing, College of Medicine, NCKU
Application for Change in Dissertation Committee

姓名 Name:＿＿＿＿＿＿＿＿＿ 學號 Student ID:＿＿＿＿＿＿＿

指導教授 Advisor	原論文輔導委員名單 Original Committee Member	擬更換委員名單 Proposed Candidates	擬變更理由 Reason for Change

指導教授簽名 Signature of advisor:＿＿＿＿＿＿＿＿＿＿＿

日期 Date:＿＿＿＿＿＿＿＿＿＿＿

Appendix 4

國立成功大學醫學院護理學系國際博士班
研究構想書評估表
Department of Nursing, College of Medicine, NCKU
Evaluation of Proposed Research Plan

研究生(Student)： 學號(Student ID)：

指導教授(Advisor)：

研究題目(Research Title)：

繳交日期： 年 月 日

Submission date＿＿＿＿年(yyyy) ＿＿＿＿ 月(mm) 日＿＿＿＿ (dd)

研究構想書內容： 特優 優 良 普通 差 （請圈選一種）

Content of tentative Research Plan (Please circle one):

Excellent Very good Good Normal Poor

針對研究構想書內容建議事項：（由論文輔導委員會召集人填寫）

Comments related to the proposed Plan: (written by Dissertation Committee Convener):

召集人簽名(Signature of the Convener)：

日期(Date)：＿＿＿＿年(yyyy) ＿＿＿＿ 月(mm) 日＿＿＿＿ (dd)

Appendix 5

國立成功大學醫學院護理學系國際博士班
博士學位候選人資格考試:國際期刊投稿審查表
Department of Nursing, College of Medicine, NCKU
Documentation of Submitted Manuscript for Candidacy

日期 (Date, year/mm/dd)_____

申請人姓名 Student:_____ 學號:Student ID: _____
入學年度 Admission Year:____

(一) 投稿文章(Title of Submitted Manuscript):

(二) 投稿期刊(Title of Journal): □SCI □SSCI □EI □Scopus
期刊名稱(附 JCR 證明):

(三) Attach full text copy of submitted manuscript
(四) 投稿證明:(檢附證明文件 Attached copy of notification of manuscript received/accepted from journal)

指導教授意見欄 Advisor Comments

確認 Confirmation	結果 Result	意見 Comments
此篇文章符合博士候選人要求投稿論文條件,且同意此篇文章提出博士候選人資格考試申請 This paper/these papers is/are acceptable for candidacy requirements	□是 Yes □否 No	

指導教授簽名(Signature of Advisor):_____

日期 Date:_____

Appendix 6

國立成功大學醫學院護理學系國際博士班
博士候選人資格鑑定申請表
Department of Nursing, College of Medicine, NCKU
Application for Candidacy Exam

日期 (Date, year/mm/dd)＿＿＿＿＿＿

申請人姓名(Student)：＿＿＿＿＿＿ 學號(Student ID) ：＿＿＿＿＿＿＿

入學年度(Admission Year)：＿＿＿＿

（一）已修畢必修＿＿＿ 學分與選修＿＿＿學分，並附上成績單。

I have completed required courses, credits＿＿ and elective courses, credits ＿＿ (Attach Transcript).

（二）投稿文章篇名及出處（附摘要及投稿證明）：Attach Appendix 5

（三）博士論文研究計畫（附計劃書）：Ph.D. dissertation proposal (with attachment):

論文研究計畫題目 Title of research plan：

【※研究生在進行論文計畫、學位論文口試前須附上 Turnitin 論文原創性比對結果，以及學術誠信課程認證表給指導教授作為佐證，方能取得同意書。Turnitin 原創性比對結果報告以及學術誠信課程認證表 (Appendix 15)請指導教授審核與簽名。*論文原創性上傳比例扣除【參考文獻】**不得高於 25%為標準**。
※Graduate students must submit the similarity report generated by Turnitin and Checklist of Academic Ethics and Research Integrity Courses as a proof to the advisor to obtain the Candidacy Exam/ Dissertation Defense Exam Agreement. After Advisor reviewing the similarity report generated by Turnitin, advisor should sign at the bottom of the report. *Turnitin report: Extract "Originality Report", delete "reference" and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%**.】

（四）論文研究計畫摘要 Research Plan Abstract

指導教授(Advisor)：＿＿＿＿＿＿＿＿＿＿＿＿＿ （簽名 signature）

□同意(Agree) □不同意(Disagree) 意見(Comments)：＿＿＿＿＿＿＿＿＿

日期(Date)：＿＿＿＿＿＿＿＿＿(year/mm/dd)

系主任(Director)：＿＿＿＿＿＿＿＿＿＿＿＿＿ （簽名 signature）

□同意(Agree) □不同意(Disagree) 意見(Comments)：＿＿＿＿＿＿＿＿＿

日期(Date)：＿＿＿＿＿＿＿＿＿(year/mm/dd)

Appendix 7

國立成功大學醫學院護理學系國際博士班

博士班候選人資格鑑定結果評估表
Department of Nursing, College of Medicine, NCKU
Evaluation of Candidacy Exam

日期 (Date, year/mm/dd)＿＿＿＿＿＿＿

Student:＿＿＿＿＿＿＿

博士論文研究計畫 Title of Dissertation:＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

分數(Average)：＿＿＿＿＿＿＿　□通過(pass)　　□不通過(fail)

請就其資格鑑定結果，評估其表現：（由召集人填寫）
Comments by Committee (written by the chairperson)

資格審查委員(Chair):＿＿＿＿＿＿＿ (Signature)

(Date, year/mm/dd):＿＿＿＿＿＿＿

資格審查委員(committee member) :＿＿＿＿＿＿＿ (Signature)

(Date, year/mm/dd):＿＿＿＿＿＿＿

資格審查委員(committee member) :＿＿＿＿＿＿＿ (Signature)

(Date, year/mm/dd):＿＿＿＿＿＿＿

資格審查委員(committee member) :＿＿＿＿＿＿＿ (Signature)

(Date, year/mm/dd):＿＿＿＿＿＿＿

資格審查委員(committee member) :＿＿＿＿＿＿＿ (Signature)

(Date, year/mm/dd):＿＿＿＿＿＿＿

Appendix 8

國立成功大學醫學院護理學系國際博士班
博士班學位考試申請表
Department of Nursing, College of Medicine, NCKU
Application for Oral Defense

申請日期(application date)：　　年 year　　月(month)　　日(day)

學生姓名(name)：＿＿＿＿　學號 (ID)：＿＿＿＿＿＿

在學共＿＿年(studied for ＿year(s))，曾在＿＿學年度休學共＿＿年(dropped out for ＿＿years in ＿＿＿academic year)

茲檢附(requirements)：

（一）已修畢必修＿＿學分與選修＿＿學分，共修習＿＿學分數（不含論文 12 學分）。

Already completed＿＿＿＿required credits and ＿＿＿＿elective credits, for a total of ＿＿＿＿credits. (Attachment: Transcript)

（二）國際會議論文發表**至少 1 篇口頭或 2 篇海報論文**(At least one oral or two posters presented during international meetings)

（附摘要- abstract attached）

1.

2.

(三)、檢附英文、德文或日語檢測成績單（或其他檢測同等層級、或具英語系國家之碩士學位）

(International students can skip this one)

（四）投稿國際期刊發表勾選（Tick the appropriate item for your publication）
Attachment: "Appendix 12- Documentation of Submitted Manuscripts"signed by Advisor

□至少 1 篇以第一作者刊登/被接受於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文，及至少 1 篇已投稿於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文(Published or accepted at least one original article as the first author to journals recognized by SCI, SSCI, EI or SCOPUS. In addition, at least one manuscript is submitted to journals recognized by SCI, SSCI, EI or SCOPUS.)

□至少 1 篇以第一作者刊登/被接受於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文，並且至**非台灣及非學生原生國家**之國外進修或短期研究 6 個月(Published or accepted at least one original article as the first author to journals recognized by SCI, SSCI, EI or SCOPUS. In addition, conduct a 6-month short-term research study or study abroad (neither in Taiwan nor in their native country))

□一篇具高排名(Ranking≦20%)，且以第一作者刊登/被接受於 SCI、SSCI、EI 國際期刊或 SCOPUS 資料庫的原著論文(An original paper as the first author published in a high ranking (top 20%) journal recognized by SSCI, SCI, EI or SCOPUS)

（五）論文題目(Dissertation title)：

（六）博士論文審查（口試）委員資歷表(Attach CV of the Ph.D. Degree Admission Test Committee members)

【※研究生在進行論文計畫、學位論文口試前須附上 Turnitin 論文原創性比對結果，以及學術誠信課程認證表給指導教授作為佐證，方能取得同意書。Turnitin 原創性比對結果報告以及學術誠信課程認證表(Appendix 15)請指導教授審核與簽名。*論文原創性上傳比例扣除【參考文獻】**不得高於 25%為標準**。※Graduate students must submit the similarity report generated by Turnitin and Checklist of Academic Ethics and Research Integrity Courses as a proof to the advisor to obtain the Candidacy Exam/ Dissertation Defense Exam Agreement. After Advisor reviewing the similarity report generated by Turnitin, advisor should sign at the bottom of the report. *Turnitin report: Extract "Originality Report", delete "reference" and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%**.】

指導教授(Advisor)：＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿（簽名 signature）

日期 Date：＿＿＿＿年 year＿＿＿＿月 month＿＿＿＿日 day

Appendix 9

國立成功大學醫學院護理學系國際博士班
學位論文口試推薦表
Department of Nursing, College of Medicine, NCKU
Recommendation to Proceed to Oral Defense

博士生 Student：＿＿＿＿＿ 學號 ID：＿＿＿＿ 年級 Academic Year：＿＿＿＿

論文題目 Dissertation title：＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

指導教授 Advisor：＿＿＿＿＿＿＿＿＿＿＿＿＿

已發表於國際期刊之論文（包括作者、題目及期刊詳細資料；並附上期刊論文影本）

List the publication(s) recognized as SCI, SSCI or EI.

(attached a copy of each publication reprint)

推薦理由（包括該生在學表現及研究論文的主要貢獻等事項；若空間不夠，請用 A4 補充）

Describe your justification for recommending this student to proceed an oral defense.
(Indicate the dissertation is completed and include the student's academic performance as well as any additional and relevant research contributions)
If there is not enough space, please continue your recommendation on attached A4 size paper with the heading "Recommendation".

論文輔導委員會(Dissertation Committee)

召集人(Convener)： 日 期 Date：＿＿＿＿＿ (year/mm/dd)

委 員(Committee member)： 日 期 Date：＿＿＿＿＿ (year/mm/dd)

委 員(Committee member)： 日 期 Date：＿＿＿＿＿ (year/mm/dd)

Appendix 10

國立成功大學醫學院護理學系國際博士班

博士論文評估意見表
Department of Nursing, College of Medicine, NCKU
Evaluation of Dissertation

博士生(Student)：＿＿＿＿＿＿＿＿＿　學號(ID)：＿＿＿＿＿＿＿

年級(Grade/Year)：＿＿＿＿＿

論文題目(Title of Dissertation)：＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

指導教授(Advisor)：＿＿＿＿＿＿＿＿＿＿

1. 我已詳讀此論文，我認為他的內容及品質都已符合博士論文的要求，我願意推薦他參與口試。

   (I have read this dissertation and agree that the student has met the requirements, I am recommending this student for the oral defense.)

委員簽名(Signature of the committee member)：＿＿＿＿＿＿＿　日期(Date)：＿＿＿＿＿＿＿

2. 我已詳讀此論文，我認為如果經過修改，它是可以接受的，我建議博士候選人詳讀本人的意見，並加以改進，以便提出口試的申請。(I have read this dissertation and recommend as minor revision. After minor revision, I would like to suggest that this PhD candidate to apply for his/her viva.)

委員簽名(Signature of the committee member)：＿＿＿＿＿＿＿　日期(Date)：＿＿＿＿＿＿＿

3. 我已詳讀此論文，我認為它需要大幅的修改，它是可以接受的，我建議博士候選人詳讀本人的意見，並加以改進，並與指導教授仔細討論，然後提出口試的申請。

   (I have read this dissertation, and believe it may be acceptable once major revisions has been made. I would suggest this student re-apply after completing revisions.)

委員簽名(Signature of the committee member)：＿＿＿＿＿＿＿　日期(Date)：＿＿＿＿＿＿＿

4. 我已詳讀此論文，我認為它不符合博士論文的要求，我不能推薦它參與口試。

   (I have read this dissertation and I do not agree that the student has met the degree requirements. I do not recommend this student to apply for an oral defense.)

委員簽名(Signature of the committee member)：_____ 日期(Date)：_____

請您評估（在此頁或另頁上）此篇論文在這一領域中的貢獻，說明他的強處與弱點。假如論文是可以接受的，請您給予修改的意見，使它能發表於科學雜誌；假如它是不能接受的，請您明示它最大的問題所在。

Please include a detailed evaluation of the dissertation. You may write it on this page, or a subsequent page if necessary. Please highlight the major contributions of this paper in its field, clearly pointing out the strong points and shortcomings of the work. If you believe this paper is acceptable but requires revision, please state the needed amendments to be made by the student to make the work acceptable to be published in a scientific journal; or state the major problem if you believe it is unacceptable.

請您在_____年_____月_____日以前擲回，否則口試必須延期。

Please return this form to the Advisor before_____(date). Failure to return the evaluation by the due date may result in postponement of the oral defense.

Appendix 11

國立成功大學醫學院護理學系國際博士班
博士學位資格：國際期刊發表審查表
Department of Nursing, College of Medicine, NCKU
Documentation of Submitted Manuscripts for Dissertation Defense

日期 Date： 年(Year) 月(Month) 日(Day)

申請人姓名(name):_____ 學號(ID):_____
年級(year):____

第一篇(the first published paper)：
(一) 發表論文(published article): (檢附全文 - attached with full text)
　　英文(English title):
　　中文(Chinese title):
(二) 投稿期刊(submitted journal): □SCI　　□SSCI　　□EI
　　期刊名稱(periodical name)：
(三) 接受證明(Acceptance proof):(檢附接受證明 attached with a copy of the Acceptance Notification)
(四) □指導教授為通訊作者(The advisor is the corresponding author)
　　□經指導教授同意由共同指導教授為通訊作者，請指導教授與共同指導教授於下方簽名(The co-advisor is the corresponding author approved by the advisor) (sign below)

　指導教授(advisor)_____ 共同指導教授 (co-advisor)_____

第二篇(the second published paper)：
(一) 發表論文(published article):(檢附全文-attached with full text)
　　英文(English title):
　　中文(Chinese title):
(二) 投稿期刊(submitted journal): □SCI　　□SSCI　　□EI　□Scopus
　　期刊名稱(periodical name):
(三) 接受證明(Acceptance Certificate): (檢附接受證明 attached with a copy of the Acceptance Notification)
(四) □指導教授為通訊作者(The advisor is the corresponding author)
　　□經指導教授同意由共同指導教授為通訊作者，請指導教授與共同指導教授於下方簽名(The co-advisor is the corresponding author approved by the advisor) (sign below)

指導教授(advisor)_____共同指導教授(co-advisor)_____

指導教授意見欄(advisor's comments)：

確認 (confirmation)	結果 (result)	意見 (comments)
文章符合博士學位要求投稿論文條件 (This paper/these papers confirm(s) with the requirements for PhD degree)	□是(yes) □否(no)	

指導教授簽名 Signature of Advisor:＿＿＿＿＿＿＿＿＿＿＿(with date)

Appendix 12

國立成功大學醫學院護理學系國際博士班

論文研究計畫審查(口試)委員資歷表
Department of Nursing, College of Medicine, NCKU
Committee Members for Oral Defense

博士生姓名 (Student name)：＿＿＿＿＿＿＿＿

指導教授簽名 (Advisor's signature):＿＿＿＿＿＿＿＿

填表日期 (Application date)：＿＿＿＿＿＿＿＿

論文輔導委員同意簽名 (Committee's signatures)：＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

論文研究計畫主題 (Dissertation title)

Chinese: ＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

English: ＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

委員姓名 Committee Member	服務機關 Affiliation	職稱 Position	最高學歷 Highest Degree	其他相關經歷 Related experience

Appendix 13

國立成功大學醫學院護理學系國際博士班
博士生國外進修或短期研究認定申請表
Department of Nursing, College of Medicine, NCKU
Application for Study Abroad

<div align="right">
106.05.08 一百零五學年度第七次國際博士班籌備會議通過

106.05.08 一百零五學年度第九次系務會議修正通過
</div>

以下每個欄位為必填，請詳實填寫　　　　　　　　　　　填表日(Date form completed)：

　　　　　　　　　　　　　　　　　　西元　　年(yyyy)　　月(mm)　　日(dd)

<table>
<tr><td rowspan="6" style="writing-mode: vertical;">＊右方欄位如有塗改應加蓋私章

Please stamp with your personal chop stamp any corrected information</td><td colspan="5">出國研修種類(Type of study)
□至國外學校修習學分者(Attend foreign academic institution for credit course)
□至國外進行短期研究者(Short-term researcher)</td></tr>
<tr><td colspan="2">申請人姓名(Name of applicant)
中文姓名
(Chinese)_____
英文姓名(與護照同)
(English name as on passport)

_____</td><td>出生日期
(Date of Birth)

性別(gender)</td><td>西元　　年　月　　日
yyyy___mm____dd___

□ 男(M)　　□ 女(F)</td><td rowspan="2">(黏貼半年內兩吋照片乙張)(2"photo taken within last 6 months)</td></tr>
<tr><td>身分證號碼(ID/ARC)</td><td></td><td>學號(School ID)</td><td></td></tr>
<tr><td>護照號碼(Passport ID)</td><td colspan="3"></td></tr>
<tr><td colspan="5" align="center">通訊方式
行動電話(cellular phone #)：
E-mail（須經常保持有效收件）：
聯絡電話(contact phone #)：
家裡聯絡電話(寒暑假用）(home phone for contact during summer/winter vacation)：</td></tr>
<tr><td colspan="5">戶籍地址 Residence address (郵遞區號 zip code：□□□□□)

通訊地址 Mailing address(郵遞區號 zip code：□□□□□)</td></tr>
</table>

欲前往(就讀/研究)之(學校/機構) Anticipated (School/Institution) for your (study/research)

(以下皆需填寫中、英文名稱，並請以"/"區隔)Please fill in the following in both Chinese and English, indicate the

separation between the Chinese and English with "/"

國家 Country：

州名 State/Province：

城市 City：

學校(機構)名稱 School/Institution：

欲前往(就讀/研究)之(系所/單位) Institution Department/Units:

預定出國日期(anticipated date of departure) 西元　　　　yyyy 年　　　mm 月　　　dd 日 **預定修讀學分數 (Potential credits for this study)：_____學分(credits)** **預定研修期間(Potential study period)** 自西元 from 　年 yyyy　　月 mm　　日起至 西元 till 　　年 yyyy　　月 mm　　日 dd 止	是否申請或領有教育部、科技部或其他國內外單位**(含對方學校/機構)之獎助學金？** **Have you applied or obtained scholarships from Ministry of Education, Ministry of Science and Technology, or any other local/ foreign funding sources?** **(Include the names of other schools / organizations)** □ 是，請說明補助單位名稱、補助項目及金額(結果未知者，請特別註明) Yes, please indicate the funding sources, and the amount of support (indicate for each source if awarded or applied for)：_____ □ 否 No
	是否有至國外學習之經驗？**Do you have any previous overseas formal educational experiences?** 　　　□ 有(Y)　□ 無(N)

應繳資料(Required documents)

1.□申請表乙份 Application form (1 copy)

2.□博士班在學成績單乙份。Transcript (1 copy)

3.□語言鑑定機構出具之外國語文能力證明或留學國之學位證明。

Certificate issued to prove foreign language proficiency, or overseas degree/certificates previously awarded.

4.□修讀計畫/研究計畫(需說明修讀之課程與學分數)；至國外學術機構進行研究及修讀課程者，請附該機構之介紹。

Description of academic activities. Please provide the research project proposal for any research work to be done abroad. For any courses enrolled in, explain each course's curriculum and issued credits. For anyone who attends a foreign academic institution, for either research and/or to attend courses, please include a description of the overseas institution.

5.□學、經歷自傳

Chinese, English biography (include academic history and experiences) of applicant.

6.□國外學校行事曆(修讀課程者檢附)

Overseas school course calendar (provided by the applicant)

7.□國外指導教授或研究機構同意函影本(短期研究者檢附)

A letter of invitation from the host/host institution abroad welcoming the applicant to participate in the stated academic activities and indicating the on-site support available OR a photocopy of the letter of consent (applicants participating in short-term research **need** to provide this letter)

指導教授 Advisor		系主任 Director	經　學年度第　次國際博士班委員會 The____academic year of the ___ IDPN Committee : □通過 accept □不通過 decline 該生得赴國外進修/短期研究 the student studies abroad for short-term research or coursework

Appendix 14

國立成功大學醫學院護理學系國際博士班
博士生國外進修或短期研究報告書
Department of Nursing, College of Medicine, NCKU
Final Report of Study Abroad Activities

106.05.08 一百零五學年度第七次國際博士班籌備會議通過
106.05.08 一百零五學年度第九次系務會議修正通過
109.05.04 108 學年度第 8 次系務會議修正通過

以下每個欄位為必填，請詳實填寫　　　　　　　　　　　　　　填表日(Date form completed)：

(Required to complete)　　　　　　　　西元　　年(yyyy)　　月(mm)　　日(dd)

<table>
<tr><td rowspan="3">Please stamp with your personal chop stamp any corrected information.</td><td>申請人姓名(Name of applicant)

中文姓名

(Chinese)_____

英文姓名(與護照同)

(English name identical as on passport)

_____</td><td>學號

ID/ARC</td><td></td></tr>
<tr><td colspan="3">前往(就讀/研究)之(學校/機構)
School or Institution attended
　(以下皆須填寫中、英文全名，並請以"/"區隔) Please fill in the following in both Chinese and English, indicate the
separation between the Chinese and English with　"/"

國家 Country：
州名 State/Province：
城市 City：
學校(機構)名稱 School/Institution：

欲前往(就讀/研究)之(系所/單位) Institution Department/Units) attended：</td></tr>
<tr><td colspan="3">報告主題 Topic of the report：</td></tr>
</table>

出國報告書規定 (Report Guidelines)：

1. 出國報告書需以英文撰寫，並請加註頁碼，內容請依序排列：

　規定之封面、摘要(各 200-300 字)、目次、本文(包含目的、過程、心得及建議事項)、附錄(可無)。

　Report must be written in English and include page numbers with the following:

　a. Cover page required, b. Abstract (200-300 words), c. Index, d. Report contents (include the purpose,

　process, experiences and recommendations), any appendices.

2. 報告名稱應能表達至國外進修或短期研究計畫之主旨。

The "Topic of the Report" must provide the objectives or aims of this overseas study or short-term

research project.

3. 本文必須包含「目的」、「過程」、「心得及建議事項」，其文字部分須佔三頁以上，另學生請附

上至國外進修/短期研究，參加會議或活動之出席照片、證書或成績單等佐證資料。

The written portion of the report (objectives, process, experiences, recommendations) should be at least
3 pages in length. Attach copies of any certificates received, transcripts of courses, and supporting
evidence of the work performed while abroad. You may also include photographs of conferences
attended or any other activities related to the study program.

	指導教授 Advisor	系主任 director
審核欄 Examination column		經　學年度第　次系所會議 　The＿＿academic year of the ＿＿ Departmental meeting : □通過 acceptable □不通過 unacceptable 博士生國外進修/短期研究得以認定 the coursework or short-term research performed abroad contributed to the student's doctoral studies.

Appendix 15

國立成功大學醫學院護理學系
學術誠信課程認證表
Department of Nursing, College of Medicine, NCKU
Checklist of Academic Ethics and Research Integrity Courses

<div align="right">109 學年度第 9 次系務會議訂定 110.5.3</div>

依 109 學年度第 9 次系務會議決議：碩(博)士生於論文研究計畫審查(博士候選人資格鑑定申請)申請時需完成臺灣學術倫理教育資源中心學術誠信相關課程認證，並將證明交由<mark>指導教授簽名</mark>認定後連同相關文件提出申請，本辦法自 111 學年度起入學之碩博士新生適用。

In accordance with the resolution on the 9th meeting of 109 academic year:

1. Before applying for proposal defense/ PhD Candidacy Exam, Master and PhD Students shall complete the Academic Ethics and Research Integrity Courses offered by Center for Taiwan Academic Research Ethics Education (AREE).

2. Those who apply for proposal defense /PhD Candidacy Exam shall submit this checklist with advisor's signature and relevant proof documents together with other proposal defense/ PhD Candidacy Exam application form.

3. This regulation is effectively imposed to all new students enrolled in the Fall semester of 2022.

4. These regulations were translated from Chinese. Should there be any discrepancies between the two versions, the Chinese version shall always take precedence.

課程名稱	Course	Finish(∨)
認識學術誠信	Understanding Academic Integrity	
研究倫理定義與內涵	Introduction to Research Ethics: Definition and Content	
研究倫理專業規範與個人責任	Professional Norms and Personal Responsibility in Research Ethics	
研究倫理的政府規範與政策	Government Regulations and Policies in Research Ethics	
不當研究行為：定義與類型	Research Misconduct: Definition and Types	
不當研究行為：捏造與篡改資料	Research Misconduct: Fabrication and Falsification	
不當研究行為：抄襲與剽竊	Research Misconduct: Plagiarism	
不當研究行為：自我抄襲	Research Misconduct: Self-Plagiarism	
學術寫作技巧：引述	Academic Writing Skill: Quoting	
學術寫作技巧：改寫與摘寫	Academic Writing Skill: Paraphrasing and Summarizing	
學術寫作技巧：引用著作	Academic Writing Skill: Referencing	
論文作者定義與掛名原則	Definition and Principles of Authorship	

申請人簽名　**Student Signature**：_____

指導教授簽名 **Supervisor Signature**：_____

操作說明

Step1. 進到網站後點選註冊帳號 https://ethics.moe.edu.tw/

Step2.註冊完後回到首頁，點選個人註冊登入

Step3.登入後點選課程專區

Step4.加選欲上課的課程

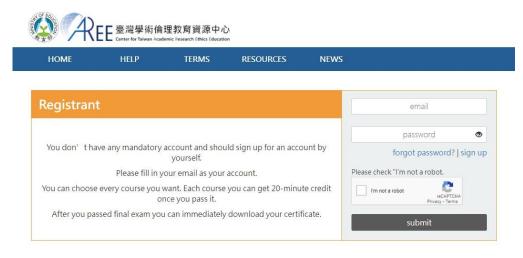**Step.5 在我的課表與測驗可以看到剛剛加選的課程，點選課程名稱即可開始上課**

Instructions

Step1. After entering the website, click on Sign Up

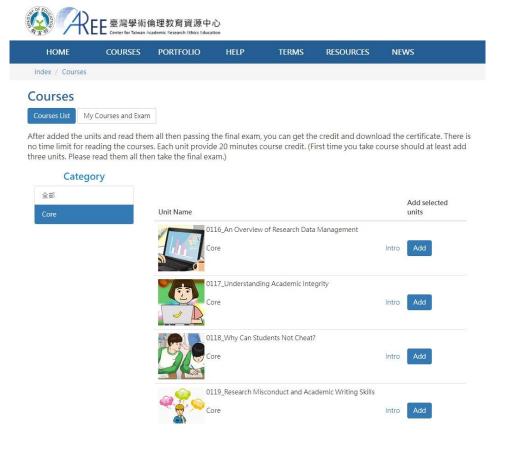https://ethics.moe.edu.tw/

Step2. After registration, go back to the homepage and click on Registrant to log in

Step3. Click on the COURSES after logging in

Step4. Add the courses you want to take

Step5. You can see the courses you have added in My Courses and Exam, and click on the course name to start the class