

**National Cheng Kung University**  
**Department of Nursing, College of Medicine**



# **International Advanced Program in Nursing**

## **Master's Student Handbook**

### **(Enrolling in Fall Semester)**

*November 2022 Revised*

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## **1. Philosophy and Objectives**

### **1.1 Philosophy**

Based on the philosophy of National Cheng Kung University (NCKU) “Pursue and Gain the True Science”, the Department hold “Empathy, Respect, Responsibility, and Caring” as concepts central to its philosophy. It is our goal to cultivate professional nursing leaders who are self-motivated independent, decisive, creative, critical thinkers; Graduates possess current nursing knowledge and clinical skills applied with a caring spirit. The Enjoyment of life-long learning is promoted.

### **1.2 Objectives**

The goal of this International Advanced Program in Nursing (IAPN) is to cultivate advanced nursing professionals with knowledge and skills in managing specific health care issues and improving clinical practices in various cultures. The nursing professionals completing this two-year master program at the Department of Nursing, NCKU, would be able to:

- Demonstrate independence in identifying problems and culture-specific in clinical care.
- Perform evidence - based nursing practice in order to improve the quality of patient care.
- Analyze the issues relevant to professional nursing development, and explore possible solutions scientifically.
- Implement effective pedagogical methodologies as applied to nursing practice and education.
- Perform self-directed learning and continually aspire to improve individual professional skills.

## 2. General Information about IAPN

National Cheng Kung University (NCKU) values an academic environment that prepares students to fulfill productive destinies in society. The University online Rules and Regulation ( <https://reg-acad.ncku.edu.tw/p/412-1041-7403.php?Lang=en> ) provides details of “Rules and Regulation of Graduate Program of Master Degree and Doctoral Degree”. Curriculum information of IAPN can be found in the Department of Nursing website: <https://nursing.ncku.edu.tw/p/412-1106-21324.php?Lang=en>

### 2.1 Progression through the program

Full-time master students are expected to complete their degree within 2 years and no more than four years (See Appendix 1). IAPN requires each master student to fulfill a minimum of 36 academic credits consisting of 21 credits for required courses, 9 credits for elective courses and 6 credits for the thesis. **For selecting the elective courses, IAPN requires each master student to have at least 6 credits offered by the Department of Nursing.** After successfully accomplishing these thirty-six (36) academic credits within a designated academic program year, they are permitted to graduate.

To facilitate the development of nursing research knowledge and skills, the Department Research Day event is held twice per each academic year. It is obligatory for graduate students in year 2 (and above) in the Department of Nursing to do either poster or oral presentations on the day (See Appendix 2).

### 2.2 Academic grade point

The academic grade points of courses and Master Thesis examination are to be calculated as per the one-hundred (100) point scale. One-hundred percent (100%) is considered as full point, and seventy percent (70%) is considered as passing point. **Grade below seventy percent (70%), their academic grade points will not be granted.** Students are not permitted to take the Make-up Exam of the course(s) or subject(s) receiving unsatisfactory/failing grade points of the academic semester. Students shall repeat the required course. With regard to conducting grade point, one-hundred percent (100%) is considered as full point, and seventy percent (70%) is considered as passing point.

2.2.1 Semester Grade Point Average is computed as followed:

- A. Grade point is computed by multiplying the course credit(s) earned with the course grade earned.
- B. Semester Grade Point Average is computed by dividing the sum of all grade point by the total of credits earned in the semester.

2.2.2 Calculation of graduating grade points:

Graduating grade points is computed by dividing the sum of Semester Grade Point Average and Master Thesis Grade Points by two (2).

2.2.3 Graduate Students under these circumstances are to be withdrawal from college/ university:

- A. Students who did not successfully complete their required academic courses or credits within the designated academic program year.
- B. Students who did not successfully obtain a passing grade from the Master Thesis Examination of two attempts.
- C. The failing academic credits are more than a half of the total academic credits in an academic year.
- D. Students who found to be plagiarized or embezzled in any thesis paper, creative work, presentation, written report, or technical report.**

As per the Rules and Regulations of Student Reward and Penalty, graduate students who violated the University Policies or other criminal laws are order for dismissal or disciplinary action.

### 3. Curriculum Informaiton

Table 1 depicts the curriculum framework and credits for master students enrolling in Fall Semester. If students select wrong courses, they are responsible for the incurred results.

**Table 1 Curriculum framework and credits revised on 2022**

	Courses	The 1 <sup>st</sup> academic year		The 2 <sup>nd</sup> academic year	
		Fall semester	Spring semester	Fall semester	Spring semester
The required courses	Health and Physical Assessment and Examination	3			
	Nursing Research	3			
	Advanced Nursing Practicum (I)	3			
	Data Management and Analysis in Health Care		3		
	Evidence-based Health Care		2		
	Seminar in Nursing Education		2		
	Bio- and Medical Ethics			2	
	Advanced Nursing Practicum (II) * Course corordinator: Students' Advisors			3	
	Master Thesis: 6 credits				
The elective courses (opened every 2 years)	Prevention and Management of Infectious Diseases			3	
	AIDS and Public Health			3	
	Scientific Writing*		3		3
	Disaster and Emergency Nursing	3			
	Living with aging: Geriatric care for older adult	3			
	Practice of Statistics in Multidisciplinary Research	3			
	Qualitative Research		3		3

Note:

1. Elective courses shall be offered according to Department yearly curriculum arrangement. Students should plan course selection with advisor before selecting in each semester.
2. If a student is planning to take a leave of absence, they are required to ask permission from the faculty

in charge of the class, otherwise it will be absent without leave.

3. Chinese Classes for International Degree Students (CIDS) are provided free for two semesters (only). Students are strongly encouraged to take one year Chinese classes during their study in any academic year. Further information please refer to Office of International Affairs, NCKU.
4. To strengthen academic ethics knowledge, freshmen are encouraged to enroll in online academic ethics courses. (Appendix 5.6 Checklist of Academic Ethics and Research Integrity Courses)
5. **Advanced Nursing Practicum (II) Internship application**

Refer to [Advanced Nursing Practicum \(II\) Internship application](#) for further information.

- (1) Please discuss the practicum plan with advisor and check with nursing internship units in advance.

\* NCKUH :

- (2) Please submit NCKUH Nursing Department "internship recordation" online ([https://nd.hosp.ncku.edu.tw/C\\_graduate\\_3.asp](https://nd.hosp.ncku.edu.tw/C_graduate_3.asp)) 2 months before the internship (note 1), print "internship recordation" then bring it to each internship unit. The supervisors of each internship unit will confirm it and give you approval. Please deliver this document to Ms. HSU, KUEI CHUAN (許桂娟小姐), who is the undertaker of the business in the NCKUH nursing department, at least 2 months prior to the start of internship. (Office location : 4th floor of nursing department in the outpatient building. Office extension number : 2027).
- (3) Email Practicum Plan (word file) and Practicum information (excel file) to Amy Hsiao-Yun Chen, [10402029@gs.ncku.edu.tw](mailto:10402029@gs.ncku.edu.tw) 1.5 months before practicum. Please wait 7 days for the approval from NCKUH nursing department and education center. The registration form will be email to you, please print registration form then bring it to each internship unit. The supervisors of each internship unit will confirm it and give you approval.
- (4) If the practicum within a month, please go to NCKUH education center to take the internship ID card. If the practicum over a month, please arrange health examination and take the health examination, wait for the report and hand the report to NCKUH Department of Labor Safety and Health, then go to education center to take the internship ID card.
- (5) Please print the leave form at the last day of practicum, ask the supervisors of internship unit confirm it and give you approval, then hand to NCKUH education center and return internship ID card.

\* Other Hospital practicum :

- (2) Other Hospital practicum please email practicum to [hsinje@gmail.com](mailto:hsinje@gmail.com) 1.5 months before practicum to inform the internship hospital in formal. Student needs to pay the fee by themselves.
- (6) Please hand evaluation form.



## 4. Supervision

### 4.1 Selecting advisors

- 4.1.1 Every student should select one advisor and submit the “Supervisor Agreement Form” (Appendix 3) to the Office **by the end of First Semester in the first academic year.** Students may choose their advisors based on interests and research fields.
- 4.1.2 The qualifications of advisor must be a full-time faculty, jointly faculty, adjunct faculty or clinical faculty of Department of Nursing or above.
- 4.1.3 With significant reasons or unavoidable factors, master students are allowed to change the advisor only with the original and the new advisors’ approval. “Termination of Supervision” (Appendix 4) and “Supervisor Agreement Form” (Appendix 3) should be submitted to the Director of Department for approval before the end of each semester.

### 4.2 Roles and responsibility of advisors

- 4.2.1 Supervising students undertaking their master degree’s research including selection of research topic, proposal writing, delivery of research and thesis writing.
- 4.2.2 Approving students being eligible to apply for proposal defense and graduation examination and signing the Application Form (students need to fulfill the form online and then print out)
- 4.2.3 Assisting students to select examiners of their proposal defense and graduation examination.
- 4.2.4 Confirming the amendments are appropriate after graduation examination and completing the Graduation Examination Report (offered by office).
- 4.2.5 Advisors are also students’ tutors. They should pay special attention to the studies, health and emotional needs of students.
- 4.2.6 Advisors should undertake regular meeting with students in order to follow up students’ learning process.
- 4.2.7 Advisors are responsible for their own students’ Advanced Nursing Practicum (II).
- 4.2.8 If a student has an emotional or psychological difficulty and it is felt that the student might benefit from speaking with a counselor, encourage the student to contact the counseling Service with the knowledge that the service is entirely free and confidential.

**國立成功大學護理學系**  
**教師指導研究生辦法**  
**Department of Nursing**  
**National Cheng Kung University**  
**Regulations for Dissertation Advisors of Graduate Students**

104 學年度第 1 次系務會議修正通過 104.09.07  
Amended and approved at the 1<sup>st</sup> meeting of the Department Affairs Council in the 2015-16 academic year on September 7, 2015  
提 108 學年度第 8 次系務會議修正 109.05.06  
Amended at the 8<sup>th</sup> meeting of the Department Affairs Council in the 2019-20 academic year on May 6, 2020  
108 學年度第 2 次教師發展委員會會議修正通過 109.05.13  
Amended and approved at the 2<sup>nd</sup> meeting of the Faculty Development Committee in the 2019-20 academic year on May 13, 2020  
108 學年度第 9 次系務會議修正通過 109.06.01  
Amended and approved at the 9<sup>th</sup> meeting of the Department Affairs Council in the 2019-20 academic year on June 1, 2020

第一條 依據本校「研究生章程」第七條及「教師授課鐘點原則及超授鐘點費、論文指導費計支要點」第九點，為維持本系教師指導研究生之品質與避免負荷過重，訂定本系教師指導研究生辦法（以下簡稱本辦法）。

Article 1 Regulations for Dissertation Advisors of Graduate Student (Hereinafter referred to as “Regulations”.) are established to maintain the teaching quality and avoid overloading in accordance with article 7 of “NCKU Graduate Student Policies and Rules” and article 9 of “Teaching Hour Principles and Disbursement Methods and Guidelines on Overtime Pay and Thesis Tutoring”.

第二條 擔任**指導教師之資格**，須符合以下條件：

- (一) 須為本系專任教師、合聘教師、兼任教師或臨床教職。
- (二) 指導碩士生須具博士學位，並持續執行研究計畫者。
- (三) 指導博士生須具副教授（含）資格以上，且近三年內曾主持研究計劃或有科學期刊論文發表者。

Article 2 Dissertation Advisors shall meet the following requirements:

- 1. A full-time faculty, jointly faculty, adjunct faculty or clinical faculty of Department of Nursing.
- 2. The advisor of master students must have a doctoral degree and continue to conduct research projects.
- 3. The advisor of doctoral students must hold a position as an Associate Professor or above with experience as a principle investigator who has been grant funded for research or has published in SCI/SSCI/EI-indexed journals in the past three years.

第三條 擔任**共同指導教師之資格**，須符合以下條件：

- (一) 指導碩士生須具博士學位。
- (二) 指導博士生須具副教授（含）資格以上。

Article 3 Co-advisors shall meet the following requirements:

1. The co-advisor of master students must have a doctoral degree.
2. The co-advisor of doctoral students must hold a position as an Associate Professor or above.

第四條 每位教師每學年度可指導研究生之新生人數最多 4 位，總指導研究生數累計以不超過 12 位為原則（含國內與國際碩、博士生、休學生與合聘他所之學生）。未符合本原則所訂人數時，須提請本系教師發展委員會審議。

Article 4 The maximum number of advisees from freshmen for each advisor per academic year is 4, and the total number of advisees for each advisor shall not exceed 12 (including local and international master, doctoral students, suspended students and co-advised students from other department). If the number of advisees does not meet this principle, it must be submitted to the Faculty Development Committee for deliberation.

第五條 新進教師第一次指導新收之研究生，須與本系其他具指導經驗之教師共同指導；曾於他校獨立指導研究生經驗之新進教師，則不在此限。

Article 5 Advisor who is newly hired needs to co-advise students with other advisor who has experience in our department for their first student advisement. However, those who has had experience of independent student advisement in other school are not subject to the *limits*.

第六條 教師於指導研究生期間退休或離職，得以兼任教師之方式繼續指導或與本系其他教師共同指導。

Article 6 Advisor who is retired or no longer employed by NCKU can continue to be responsible for student advisement as the adjunct faculty or co-advise student with other advisor.

第七條 教師於留職停薪（如：借調、育嬰留停、出國進修等）或留職留薪（如：出國進修等）期間，以指導原收授研究生為主，且總指導研究生數累計以 8 人為原則，如未達此人數上限時，則可收授新生，但每年以 1 名為限。

Article 7 Advisor who is in the period of leave without pay (such as temporary transfer, parental leave or study overseas) or leave with pay (such as study overseas) is responsible for student advisement with the original students as the highest priority, and the total number of advisees is limited to 8. Advisors can have new advisees if the number of advisees less than 8, but only 1 new advisee per year.

第八條 本系教師與研究生指導關係之成立，乃依據教師與研究生之專長與個人興趣所達成的協商，雙方均須履行所約定之指導關係義務，惟雙方亦具終止指導關係之權益。

Article 8 The establishment of the advisement relationship between advisors and graduate students of our department is based on the negotiation of the expertise and personal interests between advisors and graduate students. Both parties must fulfill the obligations of the advisement relationship, and also have the right to terminate the advisement relationship.

第九條 本辦法經系務會議通過後實施。

Article 9 These Regulations shall be approved by the meeting of the Department Affairs Council.

## 5. Proposal Defense

The flowchart of the process of proposal defense is outlined in Appendix 5.

### 5.1 Requirements (Revised on the decision of 7th Department Affairs Meeting on 2014.03.03)

When applying for proposal defense is planned, the student must take two thirds credits of required courses, which includes the completion of following 2 courses before the end of the semester.

- Nursing research
- Data Analysis and Management in Health Care

### 5.2 Required documents

While applying for proposal defense, the student are required to submit following documents:

- The Advisor's agreement on application for proposal defense (Appendix 5.2)
- Application form for proposal defense (Appendix 5.3)
- The list of committee members (Appendix 5.4)
- Study timetable for proposal defense (Appendix 5.5)
- Academic Integrity(Appendix 5.6) (Applicable to students entering the 111 academic year, old students do not need to prepare)
- A copy of academic transcripts of NCKU
- A copy of research Proposal
- Turnitin report signed by advisor. (Extract "Originality Report", delete "reference" and have the Turnitin Report signed by advisor. Similarity index **shall not exceed 25%**.)

### 5.3 Committee members

5.3.1 The student must organize the proposal defense committee under your advisor and the department director's approval. The committee must consist of three (3) to five (5) members, including your advisor and committee members should specialize in the field related to the proposal. **Proposal advisors would serve as the committee convener.** The number of external examiners should not exceed the half of the committee members.

5.3.2 Examiners should meet the one of following acceptance criteria:

- A. Faculty as assistant professor or above who had formerly conducted study and/ or lecture in National Cheng Kung University.

- B. Scientist/ professional who had served/ worked in Academia Sinica as academician, analyst/ technician, or assistant analyst/ technician.
- C. Scholars who has successfully acquired a doctoral degree with exceptional academic contribution.
- D. Scholars who has demonstrated exceptional academic and professional achievement in the field of rare and special study.

Qualification standard of acceptance in Section C to Section D are established by the corresponding major department or college department.

5.3.3 The student must complete proposal oral exam at least four (4) weeks after application date.

5.3.4 Distribute your printed proposal to your committee members at least two (2) weeks ago. The student is responsible for submitting their proposal copies to the committee members themselves.

## **5.4 Results**

After finishing the proposal defense, advisors should gather the comments from the committee into the “Application Form for Proposal Defense” (Appendix 5.3) and give to the student. Then the student should return the defense documents to Office.

## **6. Ethical Clearance**

**6.1 Requirements:** After passing the Proposal Defense, the student is allowed to apply for ethical clearance in relevant institutes with Official Letters from Nursing Department.

**6.2 Official letters for applying for ethical clearance overseas:** For Indonesian students, approval sheet of thesis proposal (Appendix 6), a letter of requesting research permit (Appendix 6.1) and a letter of guarantee (Appendix 6.2) are provided for them to apply for ethical clearance in Indonesia. Students have to prepare these documents which get signed by relevant nursing faculties before leaving Taiwan.

## 7. The Format of Master Thesis

Based on the decision made at the Academic Affairs Meeting in the fall semester of 2005, in order to make NCKU more international, the dissertations written by PhD and master's students must have **both Chinese and English titles**.

\*Website: [These and Dissertations of NCKU](#) [Information about Graduation Procedure](#)

### 7.1 Cover

The specifications of the dissertation cover and inside pages: width 21cm, height 29.6cm (A4 size) 80-pound die paper.

#### 7.1.1 Cover margin:

Vertical: top 2.3cm, bottom 3cm, left 2cm, right 2cm.

Horizontal: top 3.7cm, bottom 3.2cm, left 2.8cm, right 2cm.

#### 7.1.2 Cover color as per the stipulations set by the university.

#### 7.1.3 Words written on the cover: name of the University, the title of department, title of dissertation in both Chinese and English, name of the author, name of the professor, and publish month (June or January) and year.

#### 7.1.4 Words written on the spine of the dissertation: the name of university and department, title of the dissertation, name of the author, and graduation year.

### 7.2 Content

#### 7.2.1 The passing certificate is bound on the second page with the signature of the examiner, advising professor and the department director.

#### 7.2.2 Page margins:

Vertical: top 2.3cm, bottom 3.5cm (including page number), left 2.5cm, right 3cm.

Horizontal: top 2.3cm, bottom 3.5cm (including page number), left 3cm, right 2.5cm.

#### 7.2.3 The order of the content:

Passing certificate, Both Chinese and English abstract, Acknowledgements, Contents, Lists of tables, List of figures, Symbols, Main body, References, Appendix.

#### 7.2.4 References should follow APA (American Psychological Association) 6<sup>th</sup> Format and Style

### 7.3 Length

The master thesis should be typed in typed in *1.5 line spacing* with *12-point Times New Roman* font. The length of master thesis is planned in the following table:

(Approved in 10<sup>th</sup> Department Meeting on 13<sup>th</sup> June, 2011)

Content	Length
Acknowledgements	1-2 pages
Chinese abstract	1-2 pages
Abstract	1 page
Table of contents (List of tables. List of figures)	3-4 pages
Introduction	5-10 pages
Literature review	10-30 pages
Methodology	≥ 6 pages
Results	20 pages
Discussion/Conclusions(Suggestions、summary、Future Works、Related Work)	4-10 pages
Reference	No page limit
Appendices	No page limit

## 8. Graduation Examination

The Graduation Examination of Master Degree will be held once every academic semester.

\*Website: <https://nursing.ncku.edu.tw/p/412-1106-28232.php?Lang=en>

The student should report to Register Division of NCKU about their graduation examination plan, by handing in a graduation credit checklist form (Appendix 7.1) to office in the beginning of final semester. (normally in April of the 2<sup>nd</sup> year).

### 8.1 Requirements

- 8.1.1 The student should complete all graduation credits (30 credits, including all required and elective courses).
- 8.1.2 Advisor's agreement on graduation examination is needed (Appendix 7.3).
- 8.1.3 The student should provide completed final thesis draft to your advisor for approval at least one month before thesis defense date.



- 8.1.4 The student should fill out the application form for graduation examination online and submit the relevant documents to Office at least one month before thesis defense date (Appendix 7).

【※Graduate students must submit the similarity report generated by Turnitin and Checklist of Academic Ethics and Research Integrity Courses as a proof to the advisor to obtain the Candidacy Exam/ Dissertation Defense Exam Agreement. After Advisor reviewing the similarity report generated by Turnitin, advisor should sign at the bottom of the report. \*Turnitin report: Extract “Originality Report”, delete “reference” and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%.**】

## 8.2 Required documents

- ◆ Qualification Examination of Master Degree Application Form (Online).  
\*Website: <http://campus4.ncku.edu.tw/wwwmenu/program/mou/>
- ◆ Graduation examination agreement (Appendix 7.3).
- ◆ A copy of academic transcript (apply from Registrar Division).
- ◆ The list of committee members (Appendix 7.4).
- ◆ Study timetable for graduation examination (Appendix 7.5).
- ◆ Checklist of Academic Ethics and Research Integrity Courses (Appendix 5.6)
- ◆ Turnitin Report signed by advisor (Extract “Originality Report”, delete “reference” and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%**)

## 8.3 Committee members

- 8.3.1 The Master Degree Graduation Examining Committee must consist of three (3) to five (5) members. Researchers who conduct studies in the field related to the thesis, creative work, presentation or any reports proposed by the Master Degree Program students are prohibited from being the committee candidate. **Thesis advisors are prohibited from serving as the committee conveners.** Qualified committee candidate must be approved by the Principal of National Cheng Kung University.
- 8.3.2 Eligibility Criteria for committee members in Master Degree Graduation Examination are as same as previously stated in Section 5.2.2.
- 8.3.3 Members of Examining Committee shall attend the meeting. Two third (2/3) of the Committee shall attend the Graduation Examination. Meeting must be conducted with the attendance of minimum of three (3) members from the Master Degree Graduation Examining Committee; meeting must be conducted with the attendance of minimum of one third of the members of non- university/ non- college within the attending Committee.

## 8.4 Results

- 8.4.1 Graduation Examination is graded based on the scale of one hundred (100) points, a grade of at least seventy (70) points on a scale of one hundred (100) points is considered as a passing grade. The final determination of grade will only be evaluated once from the examination (defense of the thesis) and calculated based on the average of every single written grade submitted by the members of the Examining Committee. At least two-thirds (2/3) of the examination (defense of the thesis) evaluations determined by the members of the Examining Committee must be acquired to consider as a passing grade. There is no recourse for the graduate students who fail the evaluation.
- 8.4.2 After passing the graduation examination, the student has to complete the amendments according to examiners' recommendation, if it is requested.
- 8.4.3 Before the final copy is printed, the student must have approval signed by their advisor(s) and the Director of Department.
- 8.4.4 Students who did not successfully obtain a passing grade in the Graduation Examination and have yet completed their academic program are eligible to reapply for the Graduation Examination the next academic semester or the upcoming academic year. **However, the reapplication of Graduation Examination can only be taken once.**

**\*Note1: In recognition of the importance of the integrity, any thesis paper, creative work, presentation, written report, or technical report found to be plagiarized or embezzled will be investigated. If the investigation is valid and the integrity is compromised, the student's academic degree will be revoked and the issued Diploma will be confiscated.**

**\*Note2:** Prospective graduate students who passed the Graduation Examination and did not submit the thesis paper approved by the Examining Committee before the registration of the upcoming academic semester must register in the upcoming academic semester. The graduation date of the Master Degree seeking graduate students is set based on the last day of the academic semester (either January or June).

## 9. Leaving Campus

### 9.1 Upload the Master Thesis

**9.1.1** Please consult NCKU library for the regulation and manual for their uploading system.

**9.1.2** Thesis upload log in: <http://etds.lib.ncku.edu.tw/en/etdsystem/submit/submitLogin>

■ Use your NCKU email account to upload. (If you have not yet activated your NCKU email account, please go to the Computer and Network Center to apply for your NCKU email with your student ID card before uploading your thesis; NCKU computer center is located next to the Main NCKU library in Cheng Kung Campus.)

■ Watermark should be added to all pages of e-thesis (Do not change the size and color of the watermark).

■ The Graduation Examination Report should be placed on the first page of the thesis.

■ The uploading process as

<https://thesis.lib.ncku.edu.tw/media/download/1a7e75ca-c745-11eb-9773-00505681348a.pdf>

■ This process will take approximately 3-5 days for approval.

### 9.2 Leaving process

**9.2.1** After successfully uploading the thesis, you will get a link for the authorization form the library website to your email. Print “Digital Thesis On-Line Authorization Form” out. It must be signed by your advisor and you.

**9.2.2** Graduation Procedure System <http://campus1.ncku.edu.tw/leave/> . Enter Student ID & Password → Student Search Result OK → Print out Graduation Procedure Form to start school leaving process (Please proceed according to the procedure on the form).

**9.2.3** The clearance form needs 4 stamps by the following, and for you to submit thesis copies:

■ **Department Office:** 2 paperback thesis copies and the building access card.

Please fill in “Evaluation of graduating students’ education outcome”, “Evaluation of learning environment and resources at the department” and “IAPN alumni” (see appendix 8-10)

■ **NCKU Library:** return books, hand in 1 hardcopy and the signed copyright form of your thesis.

■ **Office of International Affairs (OIA):** return ARC card.

■ **Registrar Division:** hand in graduation photo, student ID card. receive Certificate of Graduation → Office of General Affairs for University Stamp → completed.

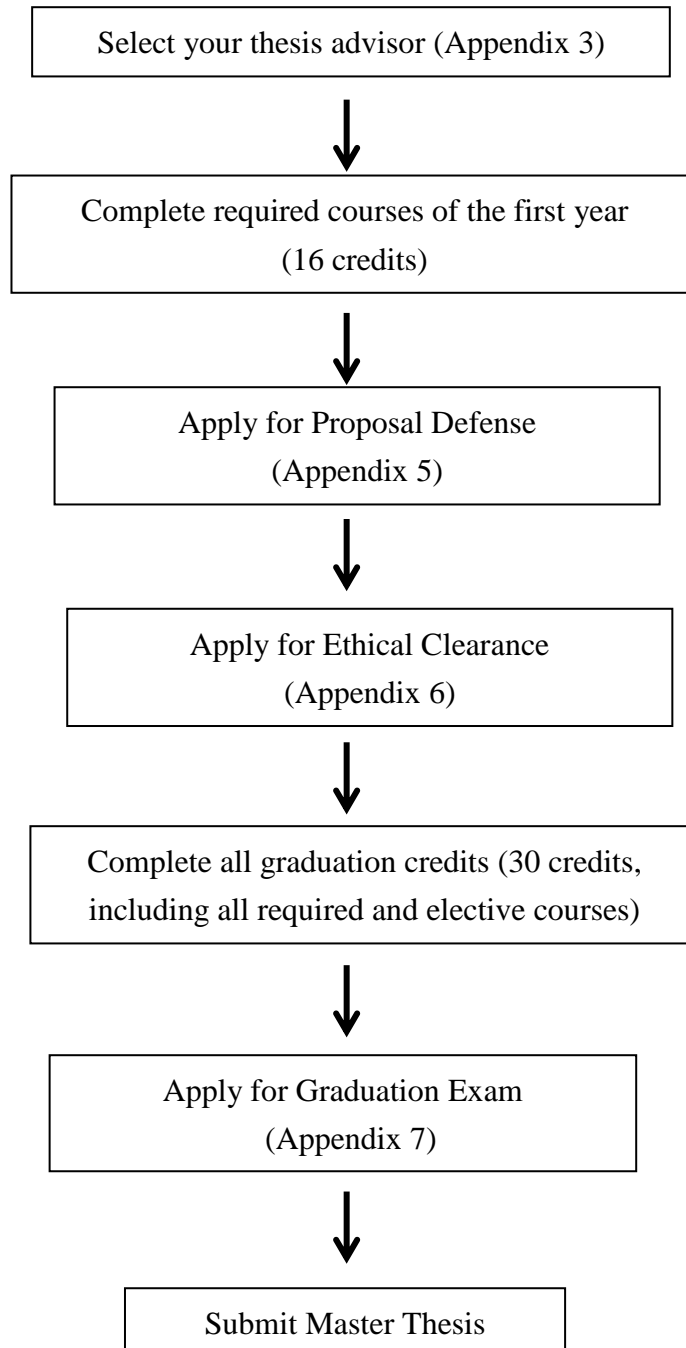
\*Graduates have to complete the “School Leaving Procedure” before starting day of next semester.

Otherwise, it is required to pay the tuition fee of next semester.

## Appendix 1 Study procedure

National Cheng Kung University  
Department of Nursing, College of Medicine

### Study Procedure



## Appendix 2 Research Day

# 國立成功大學醫學院護理學系 研究生論文進度報告辦法

## Department of Nursing, National Cheng Kung University Regulations for Dissertation Progress Report of Graduate Students

92 學年度系務推動發展委員會第二次會議制訂 92.12.03

Formulated at the 2<sup>nd</sup> meeting of the Department Affairs Promotion and Development Committee in the 2003-04 academic year on December 3, 2003

92 學年度第 3 次系務會議通過 92.12.08

Approved at the 3<sup>rd</sup> meeting of the Department Affairs Council in the 2003-04 academic year on December 8, 2003

108 年度第 2 次教師發展委員會會議修正通過 109.05.13

Amended and approved at the 2<sup>nd</sup> meeting of the Faculty Development Committee in the 2019-20 academic year on May 13, 2020

108 年度第 9 次系務會議修正通過 109.06.01

Amended and approved at the 9<sup>th</sup> meeting of the Department Affairs Council in the 2019-20 academic year on June 1, 2020

- 一、配合醫學院研究生研究論文獎勵辦法並確實了解本系研究所研究生從事論文研究之進度，特訂定本辦法（下簡稱本辦法）。
1. Regulations for Dissertation Progress Report of Graduate Students (Hereinafter referred to as “Regulations”.) are established to understand the research dissertation progress of graduate students in accordance with “Regulations for Research Dissertation Awards of Graduate Students” in College of Medicine.
- 二、於每年由教師發展委員會負責規畫並舉行研究生論文進度報告日（Research Day），由研究生做研究論文報告，經評審產生優秀研究論文者，給予獎勵。
2. Graduate students report their progress of research dissertation on Research Day which is planned and held by the Faculty Development Committee every year, and those who are chosen as excellent research dissertation after evaluation will be rewarded.
- 三、所有研究生（含新生）均需出席聽講。倘若有不可抗因素而無法出席者，需事先取得指導教授同意後，方可請假。本活動同時邀請其他系所老師聽講指導。
3. All graduate students (including freshmen) are required to attend the Research Day. If students have force majeure factors and cannot attend, they should obtain the consent of their advisor before asking for leave. Department of Nursing also invites faculty members from other departments to participate and give advices.
- 四、符合研究生論文進度報告之方式，如下：

(1) 海報報告展示：

- A. 碩士生：已修畢「護理研究」課程。
- B. 博士生：已修畢「研究計畫發展（一、二）」課程（二學分）。

(2) 口頭報告：

- A. 碩士生：已修畢「護理研究」課程，且通過「論文研究計畫審查」。
- B. 博士生：通過「博士候選人資格鑑定」。

依據上述兩點，指導教師最終得以視研究生收案狀況決定進行海報報告展示或口頭報告。

4. The requirements for Dissertation Progress Report of Graduate Students are as follows:

(1) Poster presentation

- A. Master students who have completed “Nursing Research”.
- B. Doctoral students who have completed “Research Program Development I” and “Research Program Development II”. (2 credits)

(2) Oral presentation

- A. Master students who have completed “Nursing Research” and have passed the “Proposal Defense”.
- B. Doctoral students who have passed the Ph.D. Candidate Qualification Exam.

According to the above two points, each advisor holds the right to decide that graduate students should do poster or oral presentation, based on students' current situations of data collection.

五、口頭報告表現優異之博士生由教師發展委員會推薦，提經教師發展委員會會議審核通過後，參與醫學院舉辦研究日之論文競試。

- 5. Doctoral students who have excellent performance on oral presentation will be recommend and approved by the meeting of the Faculty Development Committee to participant the competition of the College Research Day held by College of Medicine.

六、本辦法由系務會議通過後實施，修訂時亦同。

- 6. These Regulations shall be approved and amended by the meeting of the Department Affairs Council.

**Appendix 3 Advisor agreement form**

National Cheng Kung University  
Department of Nursing, College of Medicine

**Advisor Agreement Form**

I \_\_\_\_\_(Teacher) hereby agree that

Mr./ Mrs. \_\_\_\_\_(Student) will be my advisee.

Student Signature: \_\_\_\_\_. Date:\_\_\_\_\_.

Advisor Signature: \_\_\_\_\_. Date:\_\_\_\_\_.

Director Signature: \_\_\_\_\_. Date:\_\_\_\_\_.

#### **Appendix 4 Termination of supervision**

National Cheng Kung University  
Department of Nursing, College of Medicine

### **Termination of Supervision**

Statement:

Director Signature: \_\_\_\_\_.

Student Name: \_\_\_\_\_.

Original Advisor Signature: \_\_\_\_\_.

Applicant Signature: \_\_\_\_\_.

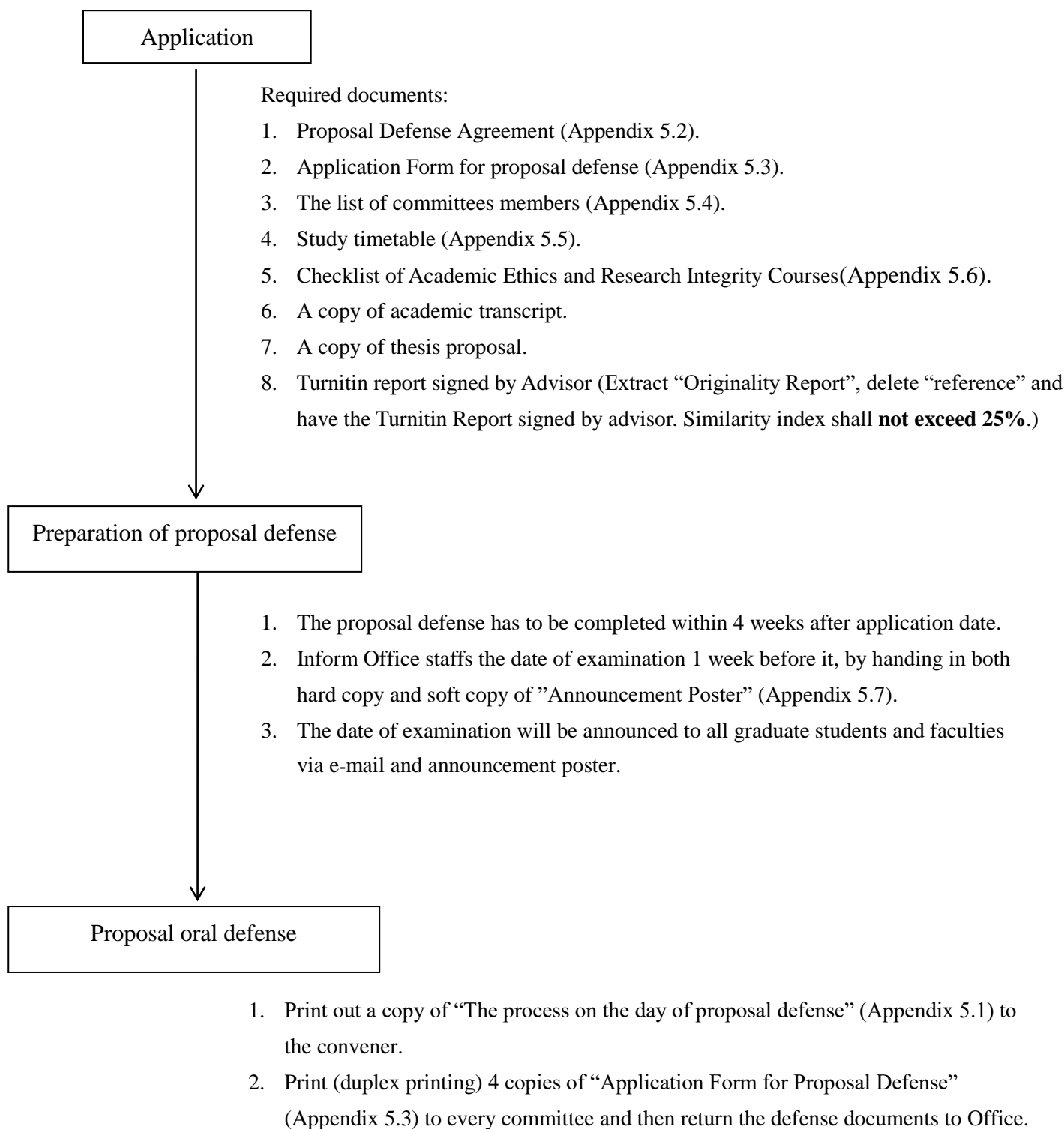
Date: \_\_\_\_\_.



## Appendix 5 The process of proposal defense

National Cheng Kung University  
Department of Nursing, College of Medicine

### The process of proposal defense



## Appendix 5.1 The process on the day of proposal defense

國立成功大學護理學系碩士班

National Cheng Kung University  
College of Medicine, Department of Nursing, Master program

研究計畫審查考試程序表

### The process on the day of proposal defense

1. The convener (advisor) announces the commence of examination of proposal defense 召集人(指導教授)宣布審查會議開始
2. The convener introduces the graduate student 召集人介紹研究生
3. The convener introduces the committee members 召集人介紹審查委員
4. The graduate student presents her/his proposal (20-30 minutes)  
研究生報告研究計畫(20-30 分鐘)
5. The graduate student is questioned by committee members  
研究生接受審查委員詢問
6. The graduate student leaves the proposal defense room 研究生退席
7. The committee members discuss, and finalize the committee comments in the **Application Form for Proposal Defense**  
審查委員討論，完成意見之彙整及申請表意見欄位之填寫
8. The graduate student comes in the proposal defense room 研究生入席
9. The convener announces the results 召集人宣布結果
10. The end of examination of proposal defense 結束審查會議

\*Note: The process 1~5 is open for auditing

\*備註: 程序 1~5 開放旁聽

## Appendix 5.2 Proposal defense agreement

National Cheng Kung University  
Department of Nursing, College of Medicine

### **Proposal Defense Agreement**

Student: \_\_\_\_\_

Title of thesis proposal

English Title: \_\_\_\_\_

Chinese Title: \_\_\_\_\_

I hereby agree the application for the proposal defense.

Director Signature: \_\_\_\_\_.

Advisor Signature: \_\_\_\_\_.

Date: \_\_\_\_\_.

### Appendix 5.3 Application form for proposal defense

National Cheng Kung University  
Department of Nursing, College of Medicine

## Application Form for Proposal Defense

Date: \_\_\_\_\_

<b>Specialty Group</b>		<b>The academic year</b>	
<b>Student Name</b>		<b>Student ID</b>	
<b>Title of the thesis</b>	<b>English:</b>  <b>Chinese:</b>		
<b>Abstract</b>			
<b>Committee Comments</b>			

**Committee Signature:** \_\_\_\_\_.

**Appendix 5.4 The list of committee members**

National Cheng Kung University  
Department of Nursing, College of Medicine

**The List of Committee Members**

Student:\_\_\_\_\_. Advisor Signature: \_\_\_\_\_

English title of Master Thesis:\_\_\_\_\_

Chinese title of Master Thesis:\_\_\_\_\_

Date:\_\_\_\_\_

Name	Institution	Position	Education	Professional Experience

**Appendix 5.5 Study timetable for proposal defense**

Department of Nursing, College of Medicine, National Cheng Kung University

**Study Timetable for Proposal Defense**

	Courses	The 1 <sup>st</sup> academic year		The 2 <sup>nd</sup> academic year	
		The 1 <sup>st</sup> Semester	The 2 <sup>nd</sup> Semester	The 1 <sup>st</sup> Semester	The 2 <sup>nd</sup> Semester
The required courses	Health and Physical Assessment and Examination (3)				
	Nursing Research (3)				
	Evidence-based Health Care (2)				
	Advanced Nursing Practicum (I) (3)				
	Advanced Nursing Practicum (II) (3)				
	Seminar In Nursing Education (2)				
	Data Management and Analysis in Health Care (3)				
	Bio- and Medical Ethics (2)				
The elective courses	Special Issues in Maternal-child Nursing (3)				
	Special Issues in Public Health and Health Policy (3)				
	Infectious Disease Prevention and Management (3)				
	Disaster and Emergency Nursing (3)				
	Qualitative Research (3)				
	Scientific Writing (3)				
Other courses					
<b>Advisor signature:</b>					

## Appendix 5.6 Checklist of Academic Ethics and Research Integrity Courses

### 國立成功大學醫學院護理學系 學術誠信課程認證表

### Department of Nursing, College of Medicine, NCKU Checklist of Academic Ethics and Research Integrity Courses

109 學年度第 9 次系務會議訂定 110.5.3

依 109 學年度第 9 次系務會議決議：碩(博)士生於論文研究計畫審查(博士候選人資格鑑定申請)申請時需完成臺灣學術倫理教育資源中心學術誠信相關課程認證，並將證明交由**指導教授簽名**認定後連同相關文件提出申請，本辦法自 111 學年度起入學之碩博士新生適用。

In accordance with the resolution on the 9<sup>th</sup> meeting of 109 academic year:

1. Before applying for proposal defense/ PhD Candidacy Exam, Master and PhD Students shall complete the Academic Ethics and Research Integrity Courses offered by Center for Taiwan Academic Research Ethics Education (AREE).
2. Those who apply for proposal defense /PhD Candidacy Exam shall submit this checklist with advisor's signature and relevant proof documents together with other proposal defense/ PhD Candidacy Exam application form.
3. This regulation is effectively imposed to all new students enrolled in the Fall semester of 2022.
4. *These regulations were translated from Chinese. Should there be any discrepancies between the two versions, the Chinese version shall always take precedence.*

申請人簽名 Student Signature : \_\_\_\_\_

指導教授簽名 Supervisor Signature: : \_\_\_\_\_

課程名稱	Course	完成(✓) Finish(✓)
認識學術誠信	Understanding Academic Integrity	
研究倫理定義與內涵	Introduction to Research Ethics: Definition and Content	
研究倫理專業規範與個人責任	Professional Norms and Personal Responsibility in Research Ethics	
研究倫理的政府規範與政策	Government Regulations and Policies in Research Ethics	
不當研究行為：定義與類型	Research Misconduct: Definition and Types	
不當研究行為：捏造與篡改資料	Research Misconduct: Fabrication and Falsification	
不當研究行為：抄襲與剽竊	Research Misconduct: Plagiarism	
不當研究行為：自我抄襲	Research Misconduct: Self-Plagiarism	
學術寫作技巧：引述	Academic Writing Skill: Quoting	
學術寫作技巧：改寫與摘寫	Academic Writing Skill: Paraphrasing and Summarizing	
學術寫作技巧：引用著作	Academic Writing Skill: Referencing	
論文作者定義與掛名原則	Definition and Principles of Authorship	



**INTERNATIONAL ADVANCED PROGRAM IN NURSING**  
**DEPARTMENT OF NURSING, NATIONAL CHENG KUNG UNIVERSITY**

**Proposal Defense**

English Title:

Chinese Title:

**Presenter :**

**Advisor :**

**Date :**

**Time :**

**Location :**

## Appendix 6 Approval sheet of thesis proposal (template for reference)

### APPROVAL SHEET

This thesis proposal entitled “\_\_\_\_\_” prepared and submitted by \_\_\_\_\_ in partial fulfillment of the requirements for the degree **MASTER OF INTERNATIONAL ADVANCED PROGRAM IN NURSING**, has been examined and found in order and is hereby recommended for acceptance and approval for THESIS PROPOSAL DEFENSE.

### THESIS PROPOSAL COMMITTEE

Prof. DR. \_\_\_\_\_ (Chairman)

Prof. DR. \_\_\_\_\_ (Member)

Prof. DR. \_\_\_\_\_ (Member)

Passed by the Panel of Committee Members on Thesis Proposal Defense on MM DD, 20YY.

### PANEL OF COMMITTEE MEMBERS

Prof. DR. \_\_\_\_\_ (Chairman)

Prof. DR. \_\_\_\_\_ (Member)

Prof. DR. \_\_\_\_\_ (Member)

Prof. DR. \_\_\_\_\_ (Advisor)

-----  
Accepted and approved in partial fulfillment of the requirements for the degree **MASTER OF INTERNATIONAL ADVANCED PROGRAM IN NURSING**.

Comprehensive Examination **passed** on \_\_\_\_\_, 20YY.

\_\_\_\_\_  
Prof. XXX

Advisor, Department of Nursing, College of Medicine,  
National Cheng Kung University, Tainan, Taiwan

\_\_\_\_\_  
Prof. Mei-Feng Lin

Director, Department of Nursing, College of Medicine,  
National Cheng Kung University, Tainan, Taiwan

Appendix 6.1 A letter of requesting research permit (template for reference)

\_\_\_\_\_ City, \_\_\_\_\_(M)\_\_\_\_\_(D), \_\_\_\_\_ (Y)

Minister of State of Republic of Indonesia

Dear Sir:

I am currently undertaking a study entitled “ \_\_\_\_\_ ”,

which will conduct in \_\_\_\_\_,

\_\_\_\_\_ Indonesia: in partial fulfillment to the course

Master of International Advanced Program in Nursing (IAPN) at National Cheng Kung

University, Taiwan.

In this regard I would like to seek from your good office the permission to data gathering related to my study in that area. The respondents of my study are \_\_\_\_\_ citizen that diagnosed \_\_\_\_\_. Rest assured that my data or information gathered from them will be treated with utmost confidentiality and will be subjected to highest ethical standards of conducting a research.

Hoping for a favorable response from you. Thank you very much.

Respectfully yours,

\_\_\_\_\_  
Researcher XXXXXX

Noted by:

\_\_\_\_\_  
Prof. XXX  
Advisor, Department of Nursing  
College of Medicine  
National Cheng Kung University  
Tainan, Taiwan

\_\_\_\_\_  
Prof. Mei-Feng Lin  
Director, Department of Nursing  
College of Medicine  
National Cheng Kung University  
Tainan, Taiwan

## Appendix 6.2 A letter of assurance (template for reference)

\_\_\_\_\_(M)\_\_\_\_\_(D), \_\_\_\_\_ (Y)

### A Letter of Assurance

Dear Sir/Madam,

This letter serves as notification that \_\_\_\_\_ (student name) is currently a Master's student of the Department of Nursing at National Cheng Kung University, Taiwan. This student has received training of human rights protection and understands the ethical principles of human subjects participating in clinical research.

The Department of Nursing at National Cheng Kung University, Taiwan is supervising this research project and assuring that any research material/specimens collected in Indonesia, from \_\_\_\_\_ to \_\_\_\_\_ (dates), will only be used for the purpose of completing this student's Master's thesis. I hope this assurance complies with the ethics requirements in Indonesia.

If further information is required please contact me at:  
(+886) 6-2353535 ext. 5030.

Sincerely,

Noted by:

---

Prof. XXX  
Advisor, Department of Nursing  
College of Medicine  
National Cheng Kung University  
Tainan, Taiwan

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Prof. Mei-Feng Lin  
Director, Department of Nursing  
College of Medicine  
National Cheng Kung University  
Tainan, Taiwan

## Appendix 7 The process of graduation examination

Department of Nursing, College of Medicine, National Cheng Kung University

### The Process of Graduation Examination

*\*In the Beginning of the 4<sup>th</sup> semester, students should fill in the Graduation Credit Checklist (Appendix 7.1).*

**Application Date:** within a month before the examination

**1<sup>st</sup> semester:** Apply for it by JAN 20. Examination grade has to be submitted to the Registrar Division by JAN 31.

**2<sup>nd</sup> semester:** Apply for it by July 20. Examination grade has to be submitted to the Registrar Division by July 31.

Application

Fill application required documents and submit to the Office:

1. Graduation Examination Agreement (Appendix 7.3).
2. Qualification Examination of Master Degree Application Form (online).  
<http://campus4.ncku.edu.tw/wwwmenu/program/mou/>
3. The list of committee members (Appendix 7.4).  
*\*Advisors are prohibited from serving as the committee conveners*
4. A copy of academic transcript.
5. Study timetable (Appendix 7.5).
6. Checklist of Academic Ethics and Research Integrity Courses(Appendix 5.6).
7. A copy of thesis.

8. Turnitin report signed by Advisor (Extract “Originality Report”, delete “reference” and have the Turnitin Report signed by advisor. Similarity index shall **not exceed 25%.**)

Appointment letter of committees will be applied by Office and issued by president.

The date of examination will be announced to all graduate students and faculties via e-mail and announcement poster (Appendix 7.6).

Preparation of the examination

Required documents: ( 2. 3. 4. offered by Office)

1. The process on the day of graduation examination. (Appendix 7.2 and downloaded by students).
2. Examination Fee signing sheet.
3. Thesis score sheets for every committee member **and a score sheet for total score.**
4. One copy of Graduation Examination Report.
5. Appointment letters of committee members (offered by Office).

Graduation Examination (before 7/31 or 1/31)

Upload Thesis: <http://etds.lib.ncku.edu.tw/en/etdsystem/submit/submitLogin>

Guide of ETDS File Format and Conversion and ETDS Service Workflow

Submission **2 paperbacks** of the thesis to office, 1 to the library (before next semester)

## Appendix 7.1 The graduation credit checklist

**National Cheng Kung University  
Department of Nursing, College of Medicine  
International Advanced Program in Nursing (IAPN)**

**Graduation Credit Checklist**

1. Full-time master students are expected to complete their degree within 2 years and no more than four years.
2. IAPN requires each master student to fulfill a minimum of 36 academic credits consisting of 21 credits for required courses, 9 credits for elective courses and 6 credits for the thesis.
3. After successfully completing the thesis defense process (Graduation examination), the 6 credits can be obtained.

### 1. Required Courses : 21 credits in total

(If finished, put a tick ✓, if you take the course but not finish yet, put a mark △) .

Total completed credits: \_\_\_\_\_credits.

Curriculum	Course Name	Credits	Finished
Required Courses	Health and Physical Assessment and Examination	3	
	Nursing Research	3	
	Evidence-based Health Care	2	
	Advanced Nursing Practicum (I)	3	
	Advanced Nursing Practicum (II)	3	
	Seminar in Nursing Education	2	
	Data Management and Analysis in Health Care	3	
	Bio- and Medical Ethics	2	

### 2. Elective Courses : 9 credits in total

(If finished, put a tick ✓, if you take the course but not finish yet, put a mark △).

Total completed credits: \_\_\_\_\_credits.

#### (1) Courses offered by Department of Nursing (Internal) :

Curriculum	Course Name	Credits	Finished
Elective Courses	Special Issues in Maternal-Child Nursing	3	
	Special Issues in Public Health and Health Policy	3	
	Infectious Disease Prevention and Management	3	
	Disaster and Emergency Nursing	3	
	Qualitative Research	3	
	Scientific Writing	3	

**(2) Courses offered by other graduate institutes (external) :**

(If finished, put a tick ✓, if you take the course but not finish yet, put a mark △) .

Total completed credits: \_\_\_\_\_credits.

Curriculum	Course Name (Write down by yourself)	Credits	Finished
Elective Courses	AIDS and Public Health	3	

Graduation Credit Checklist			
* Please Provide an original copy of your transcript by this semester signed at the bottom right. <input type="checkbox"/> (tick by the student)		Student Signature	
Student ID		Cell phone	
Required Credits	_____ Credits	Elective Credits	_____ Credits
Total Graduation Credits	_____ Credits	Insufficient Credits	_____ Credits
International Advanced Program in Nursing at Department of Nursing		Whether the student can graduate? : <input type="checkbox"/> Yes <input type="checkbox"/> No (tick by Department of Nursing only)	

Note : The academic grade points of courses and Master Thesis examination are to be calculated as per the one-hundred (100) point scale. One- hundred percent (100%) is considered as full point, and seventy percent (70%) is considered as passing point. **Grade below seventy percent (70%), their academic grade points will not be granted.** Students are not permitted to take the Make-up Exam of the course(s) or subject(s) receiving unsatisfactory/failing grade points of the academic semester. Students shall repeat the required course.

## Appendix 7.2 The process on the day of graduation examination

### 國立成功大學護理學系碩士班

### National Cheng Kung University

### College of Medicine, Department of Nursing, Master program

### 研究計畫審查考試程序表

### The process on the day of graduation examination

1. The advisor introduces the graduate student 指導教授介紹碩士研究生
2. The advisor introduces the committee members 指導教授介紹論文考試委員
3. The advisor invites the convener to take charge of the graduation examination 指導教授邀請召集人主持口試
4. The graduate student presents her/his thesis for 20-30 minutes 研究生論文演講二十~三十分鐘
5. The graduate student is questioned by committee members 研究生接受委員考試
6. The graduate student leaves the examination room, and committee members appraise his/her performance 研究生退席，考試委員評定成績
7. The convener finishes the **Thesis Score Sheet** 召集人當場統計分數、登記成績並簽名
8. The graduate student comes in the examination room, and the convener announces the examination results 研究生入席、召集人宣佈考試結果
9. The committee members sign the **Graduation Examination Report** 考試委員在合格證書上簽字
10. The convener announces the end of the graduation examination 召集人宣佈考試結束

\*Note: When the audience leaves the examination room is up to committee members

註：旁觀者何時退席由考試委員商議決定

### Qualifications of the convener 召集人資格說明：

1. Thesis advisors are prohibited from serving as the committee conveners 指導教授不可為召集人
2. The convener must be one of the committee members 必須為考試委員
3. NCKU only issues appointment letters of committee members, but does not issue those of conveners  
學校只發考試委員聘書，不發召集人聘書



### Appendix 7.3 Graduation examination agreement

National Cheng Kung University  
Department of Nursing, College of Medicine

## Graduation Examination Agreement

Student: \_\_\_\_\_

Title of Master Thesis:

Chinese: \_\_\_\_\_

English: \_\_\_\_\_

I hereby agree the application for graduation examination.

Director Signature: \_\_\_\_\_.

Advisor Signature: \_\_\_\_\_.

Date: \_\_\_\_\_.

#### Appendix 7.4 The list of committee members

National Cheng Kung University  
Department of Nursing, College of Medicine

### The List of Committee Members

Student:\_\_\_\_\_. Advisor Signature: \_\_\_\_\_

Title of Master Thesis:

Chinese:\_\_\_\_\_.

English:\_\_\_\_\_

Date:

Name	Institution	Position	Education	Professional Experience
(Convener)				

—

**Appendix 7.5 Study timetable for graduation examination**

Department of Nursing, College of Medicine, National Cheng Kung University

**Study Timetable for Graduation Examination**

Student: \_\_\_\_\_

	Courses	The 1 <sup>st</sup> academic year		The 2 <sup>nd</sup> academic year	
		The 1 <sup>st</sup> Semester	The 2 <sup>nd</sup> Semester	The 1 <sup>st</sup> Semester	The 2 <sup>nd</sup> Semester
The required courses	Health and Physical Assessment and Examination (3)				
	Nursing Research (3)				
	Evidence-based Health Care (2)				
	Advanced Nursing Practicum (I) (3)				
	Advanced Nursing Practicum (II) (3)				
	Seminar In Nursing Education (2)				
	Data Management and Analysis in Health Care (3)				
	Bio- and Medical Ethics (2)				
The elective courses	Special Issues in Maternal-child Nursing (3)				
	Special Issues in Public Health and Health Policy (3)				
	Infectious Disease Prevention and Management (3)				
	Disaster and Emergency Nursing (3)				
	Qualitative Research (3)				
	Scientific Writing (3)				
Other courses					
<b>Advisor signature:</b>					

\*\*After successfully completing the thesis defense process (Graduation examination), the 6 credits can be obtained.

**INTERNATIONAL ADVANCED PROGRAM IN NURSING**  
**DEPARTMENT OF NURSING, NATIONAL CHENG KUNG UNIVERSITY**  
**Graduation Examination**

Title of Master Thesis:

Chinese: \_\_\_\_\_

English: \_\_\_\_\_

**Presenter :**

**Advisor :**

**Date :**

**Time :**

**Location :**

## Appendix 8 Evaluation of graduating students' education outcome

### Department of Nursing, College of Medicine, NCKU

#### Evaluation of Graduating Students' Education Outcome (Master Program)

According to your perception at the time of graduation, please mark the grade you think you are able to do:

“5” have above 90% of confidence to do that.

“4” have 80% to 89% of confidence to do that.

“3” have 70% to 79% of confidence to do that.

“2” have 60% to 69% of confidence to do that.

“1” have under 59% of confidence to do that.

To what extent does the education at the department help you to develop such an ability: “5” Very helpful “4” Helpful “3” Partially helpful “2” Slightly helpful “1” Did not help

Evaluation item	Degree of your confidence to do					Degree of assistance provided by the nursing curriculum				
	1	2	3	4	5	1	2	3	4	5
1. Play the nursing role: care for community and healthcare needs for society										
2. Apply the model of critical thinking to problem solving and decision making										
3. Apply logical thinking to ethical issues										
4. Apply information technology skills to nursing practice										
5. Apply professional ability to improve the quality of nursing care										
6. Identify nursing issues and apply nursing research methods to analyze practical problems and present case reports										
7. Analyze the implications of policy provision for healthcare system and citizen health status										
8. Apply teaching ability to nursing practice and education										
9. Apply leadership in practical nursing practice										
10. Adopt self-directed learning and apply learning strategies to achieve career development										

Other learning objectives that you have accomplished at this department:

## Appendix 9 Evaluation of learning environment and resources at the department

### Department of Nursing, College of Medicine, NCKU

#### Evaluation of Learning Environment and Resources at the Department (Master Program)

Evaluation item	Suitability					Suggestion
Arrangement of courses in sequence	1	2	3	4	5	
Arrangement of required courses	1	2	3	4	5	
Arrangement of elective courses	1	2	3	4	5	
Arrangement of practicum	1	2	3	4	5	
Academic literature resources	1	2	3	4	5	
Classroom equipment	1	2	3	4	5	
Others suggestion						

## Appendix 10 IAPN alumni



Department of Nursing, College of Medicine, NCKU  
International Advanced Program in Nursing  
Alumni Association

### IAPN Alumni

Date (YY/MM/DD):     /     /

Basic information			
Name	Chinese	Nick Name	
Name	English		
Date of Birth YY/MM/DD	/     /	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Work Unit	Institution		
	Job title		
	Address		
	Tel		
Home	Address		
	Tel		
Cell phone			
Email			
Graduation information			
Graduation Year		Student ID	
Advisor			
Specialty			
Do you join the IAPN Facebook? <input type="checkbox"/> Yes <input type="checkbox"/> No			

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