

國立成功大學醫學院護理學系
因應嚴重特殊傳染性肺炎疫情
研究所研究計畫審查/學位考試注意事項

Announcement for Doctoral and Master's Degree Examinations
in response to COVID-19 in Department of Nursing, NCKU

發布單位：國立成功大學護理學系 By Department of Nursing, NCKU

(本次更新日期：110 年 5 月 20 日 May 20, 2021)

Q1. 學位考試可採實體口試嗎?可採視訊方式進行嗎?

Could I conduct Doctoral and Master's Degree Examinations offline?

A1. 學系規定 7 月底前學位考試、資格考試全面執行**視訊口試**。請提交申請時，提供視訊連結，以利週知學系所有師生。

According to Rules of Department of Nursing, all the Doctoral and Master's Degree Examinations should **conduct online** until the end of July. Please set up the Google meet/ Webex information and send it to staff at Department of Nursing as you submit your application.

Q2. 學位考試改採視訊方式進行，注意事項?

Any special thing that I should pay attention?

A2.

● 碩博學位考試(Final) Doctoral and Master's Degree Examinations

- (1) 考試請全程錄影 Doctoral and Master's Degree Examinations shall be video- recorded.
- (2) 系所將於考試前 1 週將下列文件 email 給學生，請學生將文件(包含口試登入資訊)寄給口試委員。
Department Office will email you the following documents one week before your exam. Please email the following files including link to log in your exam to your committee members before your exam.
 - A. 論文證明書 Graduation Examination Report/certificate in Chinese
 - B. 論文審查及交通費印領清冊 Examination Fee Signing Sheet for all committee members
 - C. 論文評分表 Thesis score sheets for each committee and a score sheet for total score and summary
 - D. 委員聘書 Appointment Letter of committee members issued by NCKU president
 - E. 口試流程表 Oral Defense Procedures
- (3) 請於考試後 2 星期內將文件彙整並回傳系所承辦人。所有委員可簽署同一份文件或個別簽名拍照後回傳。**Within two weeks** after the end of a master's/doctoral degree examination, the student shall submit the following scan files and an electronic file of your degree examination to Staff at Department of Nursing. Committee members **sign separately** or sign on one documents, **take photos and email** the scan files to student.

文件 documents	checklist
論文證明書 Graduation Examination Report/certificate in Chinese	
論文審查及交通費印領清冊 Examination Fee Signing Sheet for all committee members	
論文評分總表(含所有口委簽名) Thesis score sheet for total score and summary with all committee members' signature	
口試考試錄影檔 electronic file of your degree examination	
雜支收據(含抬頭統編) Receipt or invoice with company registration number, 69115908 or 國立成功大學.	

● **碩博論文進度報告/候選人資格考試 (Proposal) Doctoral and Master's Degree Examinations**

(1) 考試請**全程錄影** Doctoral and Master's Degree Examinations shall be **video- recorded**.

(2) 請學生自行至學生手冊下載表單，並將文件(包含口試登入資訊)寄給口試委員。

Please download the following files from student handbook and email the files including link to log in your exam to your committee members before your exam.

A. 論文評分表(每位口委 1 份+1 張總分) Thesis score sheets for each committee and a score sheet for total score and summary

B. 口試流程表 Oral Defense Procedures

C. 校外口委綜合所得收據 Payment signing sheet from external examiner

*若您邀請校外口委參加考試，請於考試前一週確認系辦是否已 email 綜合所得收據，請連同 A.B 文件寄給口試委員。If you invite external committee members, please make sure whether you receive files of Payment signing sheet from external examiner. Please email Payment signing sheet from external examiner to your committee members.

(3) 請於考試後 2 星期內將文件彙整並回傳系所承辦人。所有委員可簽署同一份文件或**個別簽名並拍照後回傳**。**Within two weeks** after the end of a master's/doctoral degree examination, the student shall submit the following scan files and an electronic file of your degree examination to Staff at Department of Nursing. Committee members can **sign separately** or sign on one documents, **take photos and email** the scan files to student.

文件 documents	checklist
論文評分總表(含所有口委簽名) Thesis score sheet for total score and summary with all committee members' signature	
綜合所得收據(校外口委)Payment signing sheet from external examiner	
口試考試錄影檔 Electronic file of your degree examination	

● 考試如有疑問，請洽系辦辦人。If you have any further queries, please do not hesitate to contact us.

Program	Contact person	email
本地碩士班(Local students)	王先生 Mr. Wang	hsinje@gmail.com
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